

University Undergraduate Advising Council  
February 27, 2013  
206 Samford Hall

Attendees: Nels Madsen, Krysta Diehl, Herb Rotfeld, Kathryn Flynn, Cathie Helmbold, Katie Lackey, Nancy Bernard, Rob Kulick, Rebecca O'Neal Dagg, Molly Jenkins, Jenny Schuessler (Chair)

#### OLD BUSINESS

1. Tiger Advisor @ RBD Library update—Kathryn Flynn provided a brief overview of Tiger Advisor. Judy Sanders has been hired as the Retention Coordinator (beginning April 1) and will assume responsibility for scheduling and supervising the Tiger Advisors. Linda Seay agreed to work through last semester and Chris Huggins will work until the end of March.
2. Assessment subcommittee update—Academic Advising Mission Statement and Learning Outcomes. The mission statement and outcomes have been approved by the Caucus. Constance Relihan has taken them to Academic Affairs. UUAC was provided with a copy of the revised Mission Statement. The committee recommended a change in i. under the “Student Advisement Outcomes, derived from the Mission Statement”. Committee was provided with a Draft Survey intended to evaluate advising (not advisors). The goal is to administer the survey right after registration. Rob asked that the committee provide comments on the survey. The committee discussed the survey at some length and Rob will use these comments and those he receives via email to revise the survey. The committee wanted to make sure the survey was clearly a survey of advising satisfaction and not of individual advisors. Should send Rob comments in the next two weeks.
3. Fall Professional Development Day update—Katie Lackey reported that 50-60 people attended. The satisfaction surveys indicated that people were pleased with the program. One recommendation was that there be fewer webinars.
4. Grade Alerts for Core Courses Update—Kathryn Flynn reported that the grade alerts for core courses was on schedule to begin in Fall, 2013. Judy Sanders will coordinate the program.
5. Update on SOS pins/time tickets—Katie Lackey reported that transfer students will have PINS so they won't be able to register until they have been advised.

#### NEW BUSINESS

1. Krysta Diehl brought up the certification forms from the VA office for double major/dual degree approval. Her office had received some of these and had never seen them before. Involves collaboration

between colleges. No one else had seen them. She mentioned that there might be a need for a similar process with minors. The group thought a representative from the VA might need to come and discuss this.

The next meeting is scheduled for March 27. The group will look at the revised survey.