

University Undergraduate Advising Council
206 Samford Hall
September 26, 2012

Attendees: Krista Diehl, Constance Relihan, Dixie Mitchell, Molly Jenkins, Katie Lackey, Mike Waldrop, Jenny Schuessler (chair), Collier Tynes

Agenda

Old Business:

- 1) Tiger Advisor @ RBD Library update (Constance Relihan/Nancy Bernard)
 - a. Tiger Advisor will go live on Monday, October 1 at 3:00
 - b. Website went live on Monday, September 24 with FAQs
 - c. Peer advisors have been hired and training starts on Thursday, September 27 using a compilation of peer advisor guides from across campus. Want to hit the goal of 10 peer advisors.
 - d. If you have other resources in your college that could be linked to the site, send to Dr. Relihan.
 - e. Email marketing has started and are working on signage.
- 2) Assessment subcommittee update (Rob Kulick)
 - a. Mission has been defined as: Academic advising at Auburn University is a student-centered, collaborative process which engages students in the clarification of their life/career goals and in the development of educational plans for the realization of these goals. It is a decision-making process intended to promote academic, personal, and professional development, while considering diverse interests, abilities, and goals. It is ongoing, multifaceted, and the responsibility of both student and advisor. The advisor serves as a facilitator of communication, a coordinator of learning experiences through course and career planning and academic progress review, and an agent of referral to other campus agencies as necessary.
 - b. The group is working on finding assessments for the following four main areas:
 - i. Communications
 - ii. Academic Progress
 - iii. Agent of Referral
 - iv. Career Planning
 - c. Group will be meeting again in two weeks. They have two main goals. One goal is a onetime assessment to see the needs of advising. The second goal is to create an annual advising assessment plan. There is also discussion of removing surveys from the Career Ladder and allowing this process to take the place of colleges having individual surveys.
- 3) Fall Advising Retreat update (Katie Lackey)
 - a. The Caucus voted between 8 webinars and 8 Presentations they would like to have at the Annual Professional Development Day. (See appendix)
 - b. The group will meet again this week to look at those votes and make a decision on agenda.
- 4) SOS strategies/issues (Katie Lackey)

- a. All 10 colleges have agreed to accept major changes and walk ups on the day of SOS to better serve the students and to not delay the student meeting with their desired college.
 - b. SOS office has agreed to push back the registration deadline to one week instead of two weeks to allow the maximum amount of students to attend SOS.
- 5) Degree works training update (Dixie Mitchell, Collier Tynes)
- a. Kick off was September 5 and it went well and they were able to let more students know about it.
 - b. Exception training went well and advisors have not identified problems with that function.
 - c. Some Colleges are using the planner for registration advising. Dixie may come to the retreat with Engineering to talk about how to use this function now that the advisors are more comfortable with Degree Works.
- 6) Follow up on GAP deadline extension for graduating seniors (Dixie Mitchell)
- a. The GAP deadline will be 24 hours after the final grades roll which is the Monday after graduation for this term.
 - b. The group believes this pertains to a small amount of students.

New Business

End of Semester Professional Development Day

Please choose **TWO** from each category.

Webinars

- _8_ Building the Framework: Advising as a Teaching and Learning Process
- _4_ Making the Grade: What Advisors and Administrators Need to Know about Students with Disabilities
- _2_ College Student Mental Health: Information and Suggestions for Academic Advising
- _5_ Academic Advising Syllabus
- _4_ Making Career Advising Integral to Academic Advising
- _3_ Success with Parent Education: Dialoguing with New Students and their Parents
- _6_ Student Learning Outcomes: Evidence of the Teaching and Learning Components of Academic Advising
- _1_ Academic Advising's Integral Role in the Academic Success and Persistence of Students
- _7_ Infusing Research into Practice: Multiple Pathways to Conducting Research in Academic Advising

Presentations

- _3_ Public Safety/Campus Safety/Troubled Students
- _1_ Stress Management for Advisors
- _2_ Mental Health Student Issues
- _5_ Advice Panel for New Advisors
- _8_ Getting along with co-workers
- _6_ Effective communication
- _4_ IT refresher (including SARS, Degree Works, Banner)
- _7_ Peer Advisor Program (how to get one started)