

University Undergraduate Advising Council
August 29, 2012
2024 RBD Library

Attendees: Krista Diehl, Jennifer Jackson, Rebecca O'Neal Dagg, Constance Relihan, Dixie Mitchell, Molly Jenkins, Cathie M. Helmbold, Katie Lackey, Mike Waldrop, Rob Kulick, Jenny Schuessler (chair), Collier Tynes

1. Introduction of new members

The Chair asked those present to introduce themselves, since this meeting was the first of the new academic year.

It was also announced that Julie Huff would no longer be staffing the UUAC because of her expanding other duties. Dot Kelley in the OUS Office will provide logistical and scheduling support; Cheryl Grisham will be providing tech/web support and we will rotate the taking of minutes among committee members.

2. Tiger Advisor@RBD Library update:

Relihan provided an update. The Subcommittee is proceeding with plans, hoping for a Sept 30. The "Tiger Advisor@..." name, approved by the subcommittee, will permit us to expand to other locations and contexts (e.g., Tiger Advisor@AUSC, etc) if interest grows. General Advising questions will be addressed by the Advisor. The Committee is currently working on a list of questions/issues to be addressed by the Tiger Advisor which will also form the basis for training materials and for an online FAQ ("The Tiger Advisor Online"). The office will initially be staffed by two retired professional advisors, Chris Huggins and Linda Seay, and by a group of peer advisors.

3. Assessment subcommittee.

Kulick provided an update. The Subcommittee has met once and has identified the goal of their work: to understand the quality of advising on campus. Lackey has shared an advising assessment manual from the University of Georgia that may provide a starting point. The intention is to survey specific audiences to learn their perceptions of advising quality: 5th year students, the general student population, faculty advisors, and professional advisors. It will be important to learn from all perspectives where our strengths are. The Subcommittee is also working with Jane Teel and a Public Relations class to conduct a student-to-student survey. The Subcommittee meets every two weeks and is comprised of Lackey, Kulick (chair), Relihan, Patterson, M. Smith, and Tynes.

4. Fall Advising Retreat.

Lackey announced Dec 11 as the reserved date. Caucus subcommittee has been formed but has not met yet. No topics for sessions have been identified yet.

Identifying the date has led to discussions between the Advisors' Caucus and the Registrar's Office about various end-of-term deadlines: final grade posting, athletic certifications, submission of student appeal information.

5. Other

- a. Tynes raised the issue of how to address the needs of international students. Some international undergraduate students have recently identified concerns finding their advisors.
- b. Lackey announced that she is working with various groups around campus to develop strategies to improve SOS.
- c. Concerns were raised about DegreeWorks training for Colleges and students. Mitchell stated that the kick-off event for students will be Sept 5 in the student center—the Registrar's Office and SGA students will be helping students go through their audits. Mitchell is currently conducting exceptions training (26 people have been trained so far) and is happy to do additional training in the Colleges as colleges feel is needed. Tynes announced that SGA will be on the concourse next week answering questions about student issues, including DW.

Some colleges have sent an email to students encouraging them to check their status and bring up questions.

Some colleges have already decided to adopt the use of the DegreeWorks planner.

- d. Diehl asked if the deadline for graduating seniors to GAP a class may be extended. Mitchell will follow up.
- e. Students who feel they have been unfairly assessed the drop fee should be sent to Laura Ann Forest.