Proposal Form For Addition And Revision Of Courses

1. Proposing College / School: College of Liberal Arts  
   Department: Department of Foreign Languages

2. Course Prefix and Number: FLKN 1020  
3. Effective Term: Fall 2014

4. Course Title: Elementary Korean 2  
   Abbreviated Title (30 characters or less): Elementary Korean 2

5. Requested Action:  
   - Renumber a Course
   - Add a Course
   - Revise a Course
   Current Course Number: FLKN 1020  
   Proposed Course Number: FLKN 1020  
   Type of Revision:

6. Course Credit:  
<table>
<thead>
<tr>
<th>Contact/Group Hours</th>
<th>Scheduled Type</th>
<th>Weekly or Per Term?</th>
<th>Credit Hours</th>
<th>Anticipated Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maximum Hours</td>
<td>4</td>
<td>Lecture</td>
<td>weekly</td>
<td>4</td>
</tr>
<tr>
<td>(Repeatability):</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
   Total Credit Hours: 4

7. Grading Type:  
   - Regular (ABCDF)  
   - Satisfactory/Unsatisfactory (S/U)  
   - Audit

8. Prerequisites/Corequisites:  
   Use "P:" to indicate a prerequisite, "C:" to indicate a corequisite, and "P/C:" to indicate a prerequisite with concurrency.
   FLKN 1010

9. Restrictions: List specific restriction in space above.  
   - College  
   - Major  
   - Standing  
   - Degree

10. Course Description: (20 Words or Less; exactly as it should appear in the Bulletin)
    Course to help students continue to learn all four skills of modern Korean--speaking, listening, writing, and reading.

11. May Count Either:  
    (Indicate if this particular course cannot be counted for credit in addition to another)
    - Program Type
      - Program Title
      - Requirement or Elective?

12. Affected Program(s): (Respond "N/A" if not included in any program; attach memorandum if more space is required)
    - N/A

13. Overlapping or Duplication of Other Units' Offerings:
    (If course is included in any other degree program, is used as an elective frequently by other unit(s), or is in an area similar to that covered by another college/school, attach correspondence with relevant unit)
    - Applicable
    - Not Applicable
14. Justification:
Give students an opportunity to learn about Korean language and culture.
(Include a concise, yet adequate rationale for the addition/revision of the course, citing accreditation, assessments (faculty, graduate, and/or external) where applicable)

15. Resources:
Not applicable
(Indicate whether existing resources such as library materials, classroom/laboratory space, and faculty appointments are adequate to support the proposed addition/revision; if additional resources are required, indicate how such needs will be met, referencing the appropriate level of authorization -- i.e.: Dean -- where necessary; if no additional resources or shifting of resources will be necessary, respond “Not Applicable”)

16. Student Learning Outcomes:
1. To master beginning level of communicative competence of the Korean language in all four skills—speaking, listening, writing, and reading.
Students are expected to gain:
- Speaking: the ability to carry out simple conversation in some situations such as talking about your daily schedule, eating at a restaurant, meeting with a teacher, making small talk at a party, talking in the past and present tenses, and use of honorific.
- Listening: the ability to understand simple daily conversation in the above situations.
- Writing: the ability to write one to two page essays and letters.
- Reading: the ability to read dialogues and essays.
2. To acquire knowledge of Korean grammar sufficient for carrying out the above functions. Please note that your goal is not only to gain the knowledge of basic Korean, but also to acquire skills to perform the language in practice.
3. To become familiar with more aspects of Korean culture.

(State in measurable terms (reflective of course level) what students should be able to do when they have completed this course)

17. Course Content Outline:
Required textbook: Live Korean Beginner II
Week 1: Introductions
Week 2: Lesson 7 (position word and possessive)
Week 3: Lesson 7 (continued)
Week 4: Lesson 8 (time words)
Week 5: Lesson 8 (continued)
Week 6: Lesson Test 1
Week 7: Lesson 9 (ability to express a daily plan)
Week 8: Lesson 9 (continued)
Week 9: Lesson 10 (learning the past tense and making the negative sentence)
Week 10: Lesson 10 (continued)
Week 11: Lesson Test 2
Week 12: Lesson 11 (honorific words and grammar)
Week 13: Lesson 11 (continued)
Week 14: Lesson 12 (ability to express available expression)
Week 15: Lesson 12 (continued)
Final Exam on the Auburn University designated date and time

(Provide a comprehensive, week-by-week breakdown of course content, including assignment due dates)

18. Assignments / Projects:
- Each week you are expected to participate in all sessions of classroom instruction.
- You are expected to be well-prepared for each class (i.e., go over the vocabulary, grammar notes, and text for each lesson and use the language lab regularly), turn in carefully finished homework at the beginning of class on the day indicated on the course calendar, and actively participate in any classroom activities.
- Homework includes: workbook assignments, extra reading, writing, and translation.
- Quizzes will evaluate your learning of writing and recognizing new words. It will be given at the beginning of class every day.
- The final exam will include an oral exam in which each student will be
asked a series of questions in Korean by the instructor. Students will receive instructions for the oral exam prior to the final.

(List all quizzes, projects, reports, activities and other components of the course grade -- including a brief description of each assignment that clarifies its contribution to the course's learning objectives)

19. Rubric and Grading Scale:

| Attendance and class participation 10% (active participation in class is required) |
| Homework assignments (15%) |
| Two unit tests (20%) |
| Quizzes (20%) (daily written vocabulary quizzes) |
| Oral exam and lab interview (15%) oral exam and weekly meetings with Korean tutors |
| Final exam (20%) |
| Scale (%): 90-100 A; 80-89 B; 70-79 C; 60-69 D; <60 F |
| • Attendance and participation |
| Roll will be taken at the beginning of each class. Students are required to come to class punctually and attend all class meetings unless there is a legitimate reason for absence. Students will be excused for absence due to illness, participation in a university-sponsored activity, family emergency, and religious holidays. Students must provide the instructor with a copy of written proof of absence (such as a doctor's note) within one week after an absence (e-mail notice is not sufficient). Arriving 20 or more minutes late or leaving 20 or more minutes early will count as one absence. Five unexcused absences will automatically result in an FA (failure due to absence). Grading criteria for daily participation will be on a 10 point scale. In order to receive a better evaluation for the day, you must show active participation in class. |
| Daily Grading Criteria |
| 10 Excellent performance/level of engagement; high level of fluency and accuracy; outstanding preparation is apparent |
| 9 Good/strong performance with some minor weak areas |
| 8 Good effort, but quite a few errors |
| 7 Fair performance, hesitant and unable communicative activities |
| 6 Poor performance, unable to respond to questions posed by the teacher. Late arrival to class (1-20 minutes) will receive 6 regardless of your performance |
| 5 Entirely unsatisfactory performance; student appears unprepared for class or is largely disengaged from class activities; more than 20 minutes late; eating, drinking, snoozing, having cell phone "on", speaking English out of turn, or other disruptive activities |
| 0 Student was absent regardless the reason |

(List all components of the course grade -- including attendance and/or participation if relevant -- with point totals for each; indicate point totals and ranges or percentages for grading scale; for S/U grading, detail performance expectations for a passing grade)

20. Justification for Graduate Credit: Not applicable

(Include a brief statement explaining how the course meets graduate educational standards (i.e.: rigorous standards for evaluation, development of critical thinking and analytical skills, etc.))

(Included below are standard statements regarding course policies. If necessary, a statement may be altered to reflect the academic policies of individual faculty members and/or the academic unit or department, provided that there is no conflict with the Student Policy eHandbook, Faculty Handbook, or any existing university policy.)

POLICY STATEMENTS

Attendance: Although attendance is not required, students are expected to attend all classes, and will be held responsible for any content covered in the event of an absence.
**Excused Absences:** Students are granted excused absences from class for the following reasons: illness of the student or serious illness of a member of the student's immediate family, the death of a member of the student's immediate family, trips for student organizations sponsored by an academic unit, trips for university classes, trips for participation in intercollegiate athletic events, subpoena for a court appearance, and religious holidays. Students who wish to have an excused absence from class for any other reason must contact the instructor in advance of the absence to request permission. The instructor will weigh the merits of the request, and render a decision. When feasible, the student must notify the instructor prior to the occurrence of any excused absences, but in no case shall such notification occur more than one week after the absence. Appropriate documentation for all excused absences is required. Please consult the Student Policy eHandbook for more information on excused absences.

**Make-Up Policy:** Arrangement to make up a missed major examination (e.g., hour exams, mid-term exams) due to properly authorized excused absences must be initiated by the student within one week of the end of the period of the excused absence(s). Except in unusual circumstances, such as the continued absence of the student or the advent of university holidays, a make-up exam will take place within two weeks of the date that the student initiates arrangements for it. Except in extraordinary circumstances, no make-up exams will be arranged during the last three days before the final exam period begins.

**Academic Honesty Policy:** All portions of the Auburn University student academic honesty code (Title XII) found in the Student Policy eHandbook will apply to university courses. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.

**Disability Accommodations:** Students who need accommodations are asked to electronically submit their approved accommodations through AU Access and to arrange a meeting during office hours the first week of classes, or as soon as possible if accommodations are needed immediately. If you have a conflict with my office hours, an alternate time can be arranged. To set up this meeting, please contact me by e-mail. If you have not established accommodations through the Office of Accessibility, but need accommodations, make an appointment with the Office of Accessibility, 1229 Haley Center, 844-2096 (VITT).
Thank you!

Lourdes Betanzos, Ph.D.
Chair
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6030 Haley Center
Auburn, AL 36849
betanlo@auburn.edu
Phone: 334-844-6350
www.auburn.edu/forlang

From: Karen Battye
Sent: Thursday, October 10, 2013 8:59 AM
To: Lourdes Betanzos
Subject: RE: Creation of prefix for Korean

Dr. Betanzos,

FLKN is available for use in Banner - I’ll create the code in the validation table for your group.

Karen

From: Lourdes Betanzos
Sent: Thursday, October 10, 2013 8:32 AM
To: Karen Battye
Subject: Creation of prefix for Korean

Dear Karen,
I was instructed by Kevin Snyder to contact you about getting approval for a new prefix for Elementary Korean. I have attached the proposals that are going to the University Curriculum Committee. Is it possible to use FLKN as a prefix? Thank you,

Lourdes Betanzos, Ph.D.
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Kevin Snyder

From: Lourdes Betanzos
Sent: Thursday, October 17, 2013 8:31 AM
To: Kevin Snyder
Subject: FLKN 1010/1020 Elementary Korean Instructor

Dear Kevin,
The instructor for the Elementary Korean courses will be the instructor hosted by Auburn University in the Auburn King Sejong Institute - currently Eun Hyun Park. The FLL department has vetted the credentials of this instructor and the instructor is paid by her home institution Keimyung University.

Thanks.

Lourdes Betanzos, Ph.D.
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Dear all,
Dr. Fitzgerald has explained that the grading criteria listed as "Daily Grading Criteria" in each of the proposals is the participation grade criteria for the 10 point participation.

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-----Original Message-----
From: Lourdes Betanzos
Sent: Monday, October 21, 2013 8:51 AM
To: Daniel Larocque
Subject: FW: FLKN proposals

Dan,
Please advise on the requirement for the Korean instructor from the Korea Center to have Lecturer status as suggested by the UCC. We do already complete a PROV 200 for her to teach the current courses, is more needed? Thanks.

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-----Original Message-----
From: Carolyn Fitzgerald
Sent: Thursday, October 17, 2013 4:31 PM
To: Lourdes Betanzos
Subject: FLKN proposals

Hi Lourdes,

I attended the UCC meeting this afternoon. The main concern they raised was that the proposal does not specify how the participation grade is determined, although it states that active participation is required. Eunhyun has been giving students ten points per day for participation, so I have added this information to the proposals.

One other concern raised was whether Eunhyun is qualified to give grades to students. It seems that they want her status as lecturer to be approved by the provost, though I don't entirely understand how we would need to go about this process.
Please let me know if I need to complete any additional paperwork on the proposals.

Thanks,
Carolyn