Proposal Form For Addition And Revision Of Courses

1. Proposing College / School: College of Liberal Arts
   Department: Department of Foreign Languages

2. Course Prefix and Number: FLKN 1010
   3. Effective Term: Fall 2014

4. Course Title: Elementary Korean I
   Abbreviated Title (30 characters or less): Elementary Korean I

5. Requested Action:
   - Renumber a Course
   - Add a Course
   - Revise a Course
   Current Course Number: FLKN 1010
   Proposed Course Number: FLKN 1010
   Type of Revision:

6. Course Credit:
   Contact/Group Hours
   Scheduled Type: Lecture
   Weekly or Per Term?: weekly
   Credit Hours: 4
   Anticipated Enrollment: 25
   Total Credit Hours: 4

7. Grading Type:
   - Regular (ABCDF)
   - Satisfactory/Unsatisfactory (S/U)
   - Audit

8. Prerequisites/Corequisites:
   Use "P:" to indicate a prerequisite, "C:" to indicate a corequisite, and "P/C:" to indicate a prerequisite with concurrency.
   None

9. Restrictions:
   List specific restriction in space above.
   - College
   - Major
   - Standing
   - Degree

10. Course Description:
    (20 Words or Less; exactly as it should appear in the Bulletin)
    Course for beginners without any background in Korean. This class will help students learn all four skills of modern Korean--speaking, listening, writing, and reading.

11. May Count Either:
    (Indicate if this particular course cannot be counted for credit in addition to another)

12. Affected Program(s):
    (Respond "N/A" if not included in any program; attach memorandum if more space is required)
    Program Type: N/A
    Program Title: (e.g.: MS in Chemistry, Performance Option, Minor in Art)
    Requirement or Elective? (required or optional?)

13. Overlapping or Duplication of Other Units' Offerings:
    (If course is included in any other degree program, is used as an elective frequently by other unit(s), or is in an area similar to that covered by another college/school, attach correspondence with relevant unit)
   - Applicable
   - Not Applicable
14. Justification:

Give students an opportunity to learn about Korean language and culture.

(Include a concise, yet adequate rationale for the addition/revision of the course, citing accreditation, assessments (faculty, graduate, and/or external) where applicable)

15. Resources:

Not applicable

(Indicate whether existing resources such as library materials, classroom/laboratory space, and faculty appointments are adequate to support the proposed addition/revision; if additional resources are required, indicate how such needs will be met, referencing the appropriate level of authorization -- i.e.: Dean -- where necessary; if no additional resources or shifting of resources will be necessary, respond "Not Applicable")

16. Student Learning Outcomes:

1. To acquire beginning level of communicative competence of the Korean language in all four skills—speaking, listening, writing, and reading.
   Students are expected to gain:
   - Speaking: the ability to carry out simple conversation in some situations such as meeting with others for the first time, talking about the weather, and asking for directions.
   - Listening: the ability to understand simple daily conversation in the above situations.
   - Writing: mastery of the Korean alphabet; the ability to write short paragraphs, memos, and letters.
   - Reading: the ability to read short paragraphs.
   2. To acquire knowledge of Korean grammar sufficient for carrying out the above functions, including mastery of basic Korean word order, making negative sentences in Korean, irregular predicates and compound sentences. Please note that your goal is not only to gain the knowledge of basic Korean, but also to acquire skills to perform the language in practice.
   3. To become familiar with some aspects of Korean culture.

(State in measurable terms (reflective of course level) what students should be able to do when they have completed this course)

17. Course Content Outline:

Required textbook: Live Korean Beginner I

Week 1: Introductions (introduce Korean alphabet)
Week 2: Lesson 1 (greeting and introductions)
Week 3: Lesson 1 (continued)
Week 4: Lesson 2 (using direction words)
Week 5: Lesson 2 (continued)
Week 6: Lesson Test 1 and review
Week 7: Lesson 3 (learning new verbs and word order in Korean)
Week 8: Lesson 3 (continued)
Week 9: Lesson 4 (making negative sentences in Korean)
Week 10: Lesson 4 (continued)
Week 11: Lesson Test 2 and review
Week 12: Lesson 5 (weather and irregular predicate verb and adjective)
Week 13: Lesson 5 continued
Week 14: Lesson 6 (ability to make a compound sentence and formal sentence ending)
Week 15: Lesson 6 (continued)
Final Exam on the Auburn University designated date and time

(Provide a comprehensive, week-by-week breakdown of course content, including assignment due dates)

18. Assignments / Projects:

- Each week you are expected to participate in all sessions of classroom instruction.
- You are expected to be well-prepared for each class (i.e., go over the vocabulary, grammar notes, and text for each lesson and use the language lab regularly), turn in carefully finished homework at the beginning of class on the day indicated on the course calendar, and actively participate in any classroom activities.
- Homework includes: workbook assignments, extra reading, writing, and translation.
- Quizzes will evaluate your learning of writing and recognizing new words. It will be given at the beginning of class every day.
19. Rubric and Grading Scale:

Attendance and class participation 10% (active participation in class is required)
Homework assignments (15%)
Two unit tests (20%)
Quizzes (20%) (daily written vocabulary quizzes)
Oral exam and lab interview (15%) final oral exam and weekly assignments completed with Korean tutors
Final exam (20%)
Scale (%): 90-100 A, 80-89 B, 70-79 C, 60-69 D; <60 F

- Attendance and participation
  Roll will be taken at the beginning of each class. Students are required to come to class punctually and attend all class meetings unless there is a legitimate reason for absence. Students will be excused for absence due to illness, participation in a university-sponsored activity, family emergency, and religious holidays. Students must provide the instructor with a copy of written proof of absence (such as a doctor’s note) within one week after an absence (e-mail notice is not sufficient). Arriving 20 or more minutes late or leaving 20 or more minutes early will count as one absence. Five unexcused absences will automatically result in an F (failure due to absence).
  Grading criteria for daily participation will be on a 10 point scale. In order to receive a better evaluation for the day, you must show active participation in class.
  Daily Grading Criteria
  10 Excellent performance/level of engagement; high level of fluency and accuracy; outstanding preparation is apparent
  9 Good/strong performance with some errors
  8 Good effort, but quite a few errors.
  7 Fair performance, hesitant and unable to perform communicative activities
  6 Poor performance, unable to respond to questions posed by the teacher.
  Late arrival to class (1-20 minutes) will receive 6 regardless of your performance
  5 Entirely unsatisfactory performance; student appears unprepared for class or is largely disengaged from class activities; more than 20 minutes late; eating, drinking, snoozing, having cell phone “on”, speaking English out of turn, or other disruptive activities
  0 Student was absent regardless the reason

(List all components of the course grade -- including attendance and/or participation if relevant -- with point totals for each; indicate point totals and ranges or percentages for grading scale; for S/U grading, detail performance expectations for a passing grade)

20. Justification for Graduate Credit: Not applicable

(Include a brief statement explaining how the course meets graduate educational standards (i.e.: rigorous standards for evaluation, development of critical thinking and analytical skills, etc.))

(Included below are standard statements regarding course policies. If necessary, a statement may be altered to reflect the academic policies of individual faculty members and/or the academic unit or department, provided that there is no conflict with the Student Policy eHandbook, Faculty Handbook, or any existing university policy.)

POLICY STATEMENTS

Attendance: Although attendance is not required, students are expected to attend all classes, and will be held responsible for any content covered in the event of an absence.
Excused Absences: Students are granted excused absences from class for the following reasons: illness of the student or serious illness of a member of the student’s immediate family, the death of a member of the student’s immediate family, trips for student organizations sponsored by an academic unit, trips for university classes, trips for participation in intercollegiate athletic events, subpoena for a court appearance, and religious holidays. Students who wish to have an excused absence from class for any other reason must contact the instructor in advance of the absence to request permission. The instructor will weigh the merits of the request, and render a decision. When feasible, the student must notify the instructor prior to the occurrence of any excused absences, but in no case shall such notification occur more than one week after the absence. Appropriate documentation for all excused absences is required. Please consult the Student Policy eHandbook for more information on excused absences.

Make-Up Policy: Arrangement to make up a missed major examination (e.g., hour exams, mid-term exams) due to properly authorized excused absences must be initiated by the student within one week of the end of the period of the excused absence(s). Except in unusual circumstances, such as the continued absence of the student or the advent of university holidays, a make-up exam will take place within two weeks of the date that the student initiates arrangements for it. Except in extraordinary circumstances, no make-up exams will be arranged during the last three days before the final exam period begins.

Academic Honesty Policy: All portions of the Auburn University student academic honesty code (Title XII) found in the Student Policy eHandbook will apply to university courses. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.

Disability Accommodations: Students who need accommodations are asked to electronically submit their approved accommodations through AU Access and to arrange a meeting during office hours the first week of classes, or as soon as possible if accommodations are needed immediately. If you have a conflict with my office hours, an alternate time can be arranged. To set up this meeting, please contact me by e-mail. If you have not established accommodations through the Office of Accessibility, but need accommodations, make an appointment with the Office of Accessibility, 1229 Haley Center, 944-2096 (VITT).
Approvals

Department Chair / Dean:

Date: 10/9/2013

College / School Curriculum Committee:

Date: 10/9/2013

College / School Dean:

Date:

Dean of the Graduate School (for Graduate Courses):

Date:

Assoc. Provost for Undergraduate Studies (for Undergraduate Courses):

Date:

Contact Person: Carolyn Fitzgerald

Telephone: 4-4345

E-Mail Address: cmt0009@auburn.edu

Fax: 4-6378
Thank you!

Lourdes Betanzos, Ph.D.
Chair
Dept. of Foreign Languages and Literatures
6030 Haley Center
Auburn, AL 36849
betanlo@auburn.edu
Phone: 334-844-6350
www.auburn.edu/forlang

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From: Karen Battye
Sent: Thursday, October 10, 2013 8:59 AM
To: Lourdes Betanzos
Subject: RE: Creation of prefix for Korean

Dr. Betanzos,

FLKN is available for use in Banner - I'll create the code in the validation table for your group.

Karen

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From: Lourdes Betanzos
Sent: Thursday, October 10, 2013 8:32 AM
To: Karen Battye
Subject: Creation of prefix for Korean

Dear Karen,

I was instructed by Kevin Snyder to contact you about getting approval for a new prefix for Elementary Korean. I have attached the proposals that are going to the University Curriculum Committee. Is it possible to use FLKN as a prefix?

Thank you,

Lourdes Betanzos, Ph.D.
Chair
Dept. of Foreign Languages and Literatures
6030 Haley Center
Auburn, AL 36849
betanlo@auburn.edu
Phone: 334-844-6350
www.auburn.edu/forlang
Dear Kevin,

The instructor for the Elementary Korean courses will be the instructor hosted by Auburn University in the Auburn King Sejong Institute - currently Eun Hyun Park. The FLL department has vetted the credentials of this instructor and the instructor is paid by her home institution Keimyung University.

Thanks.

Lourdes Betanzos, Ph.D.
Chair
Dept. of Foreign Languages and Literatures
6030 Haley Center
Auburn, AL 36849
betanlo@auburn.edu
Phone: 334-844-6350
www.auburn.edu/forlang
Dear all,
Dr. Fitzgerald has explained that the grading criteria listed as "Daily Grading Criteria" in each of the proposals is the participation grade criteria for the 10 point participation.

Lourdes Betanzos, Ph.D.
Chair
Dept. of Foreign Languages and Literatures
6030 Haley Center
Auburn, AL 36849
betanc@auburn.edu
Phone: 334-844-6350
www.auburn.edu/forlang

-----Original Message-----
From: Lourdes Betanzos
Sent: Monday, October 21, 2013 8:51 AM
To: Daniel Larocque
Subject: FW: FLKN proposals

Dan,
Please advise on the requirement for the Korean instructor from the Korea Center to have Lecturer status as suggested by the UCC. We do already complete a PROV 200 for her to teach the current courses, is more needed?
Thanks.

Lourdes Betanzos, Ph.D.
Chair
Dept. of Foreign Languages and Literatures
6030 Haley Center
Auburn, AL 36849
betanc@auburn.edu
Phone: 334-844-6350
www.auburn.edu/forlang

-----Original Message-----
From: Carolyn Fitzgerald
Sent: Thursday, October 17, 2013 4:31 PM
To: Lourdes Betanzos
Subject: FLKN proposals

Hi Lourdes,

I attended the UCC meeting this afternoon. The main concern they raised was that the proposal does not specify how the participation grade is determined, although it states that active participation is required. Eunhyun has been giving students ten points per day for participation, so I have added this information to the proposals.

One other concern raised was whether Eunhyun is qualified to give grades to students. It seems that they want her status as lecturer to be approved by the provost, though I don't entirely understand how we would need to go about this process.
Please let me know if I need to complete any additional paperwork on the proposals.

Thanks,
Carolyn