Proposal Form For Addition And Revision Of Courses

1. Proposing College / School: Liberal Arts  
Department: Art

2. Course Prefix and Number: ARTS 2970  
3. Effective Term: Spring 2013

4. Course Title: Special Topics in Studio Art and Art History

5. Requested Action:   
- [ ] Renumber a Course
- [X] Add a Course
- [ ] Revise a Course

<table>
<thead>
<tr>
<th>Current Course Number:</th>
<th>Proposed Course Number:</th>
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<tbody>
<tr>
<td></td>
<td>3970</td>
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</tbody>
</table>

6. Course Credit:  
- Contact/Group Hours: 3
- Scheduled Type: Weekly or Per Term?
  - Type of Revision: Credit Hours: 3  
  - Anticipated Enrollment: 30

<table>
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<tr>
<th>Maximum Hours (Repeatability):</th>
<th>6</th>
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<tr>
<th>Total Credit Hours:</th>
<th>3</th>
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7. Grading Type:  
- [X] Regular (ABCDF)
- [ ] Satisfactory/Unsatisfactory (S/U)
- [ ] Audit

8. Prerequisites/Corequisites:  
None

9. Restrictions: List specific restriction in space above.  
- [ ] College
- [ ] Major
- [ ] Standing
- [ ] Degree

10. Course Description:  
Topics in Studio Art and Art History. Focus will vary according to the instructor.

11. May Count Either:

<table>
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<tr>
<th>Program Type</th>
<th>Program Title</th>
<th>Requirement or Elective?</th>
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<tbody>
<tr>
<td>(e.g.: minor, major, etc.)</td>
<td>(e.g.: MS in Chemistry, Performance Option, Minor in Art)</td>
<td>(required or optional?)</td>
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12. Affected Program(s):  
(Respond "N/A" if not included in any program; attach memorandum if more space is required)

13. Overlapping or Duplication of Other Units' Offerings:  
(If course is included in any other degree program, is used as an elective frequently by other unit(s), or is in an area similar to that covered by another college/school, attach correspondence with relevant unit)

- [ ] Applicable
- [X] Not Applicable
14. Justification: The proposed course would enable the Department of Art to introduce new large-enrollment general interest courses to majors and non-majors. The Department's current special topics course (ARTS4970) is a smaller-enrollment course designed for majors only with appropriate pre-requisites. (Include a concise, yet adequate rationale for the addition/revision of the course, citing accreditation, assessments (faculty, graduate, and/or external) where applicable)

15. Resources: No additional resources are needed. (Indicate whether existing resources such as library materials, classroom/laboratory space, and faculty appointments are adequate to support the proposed addition/revision; if additional resources are required, indicate how such needs will be met, referencing the appropriate level of authorization -- i.e.: Dean -- where necessary; if no additional resources or shifting of resources will be necessary, respond "Not Applicable")

16. Student Learning Outcomes: SLO's would vary by topic and instructor, but would always include university SLO 11.

Example course SLO's:
Students will:
1. understand aesthetic principles as a way of knowing and engaging in the world.
2. begin to understand the global cultural impact and social importance of photography.
3. be challenged to think in a visual manner.
4. develop critical observational and analytical skills through studying lens- and light-based creative practices.
5. gain basic knowledge of cameras and several photographic processes.
6. learn rudimentary vocabulary and skills related to digital photography (capturing, preparing, uploading images to websites).
7. study or participate in basic photographic exercises as a means of understanding the creative process.
8. articulate informed written responses to photographic images as art forms.

(State in measurable terms (reflective of course level) what students should be able to do when they have completed this course)

17. Course Content Outline: Course content would vary by topic and instructor.

Example course content for fall or spring semester:

COURSE SCHEDULE / OVERVIEW:
WEEK 1 Introduction to course and tips on success
1. Elements of visual art / Principles of design
WEEK 2 Overview of tools (camera vision and principles inherent to lens and light)
2. Overview of tools and processes I: the SLR camera (point and shoot); Photo Project 1
WEEK 3 Overview of photography: the social and cultural functions of photographs
3. Overview of photography in fine art; writing assignment introduction
WEEK 4 Overview of tools and processes II: the view camera and darkroom demo
WEEK 5 Themes in Contemporary Lens Based Practice I: the right tool (small and large format work)
Photo Project 2
WEEK 6 Themes in History of Photography I: the invention of photography (live camera obscura)
WEEK 7 Themes in History of Photography II: technical improvements, popular demand, and the quest for acceptance as art / Mid-term review
7 Film BBC
WEEK 8 Test #1 MIDTERM EXAM
8. Looking at photography: Exhibitions/ Books / Online; writing assignment
WEEK 9 Writing about photographs
WEEK 10 The photo and the book; Library and MDRL scanning and printing an image
WEEK 11 Reading photographs and thinking critically: Describing Photographs
11 Interpreting Photographs
WEEK 12 Judging and basic theories of looking
12 Essay Due – submit on Canvas by 3pm;
Themes in History of Photography III: documentary style and social change past and present
WEEK 13 Themes in History of Photography IV: directorial photography;
Photo Project 3
WEEK 14 Themes in Contemporary Lens Based Practice II: artist who employ 19th century processes
14 Themes in Contemporary Lens Based Practice III: the land contemporary practice
WEEK 15 Themes in Contemporary Lens Based Practice IV: the narrative
In contemporary practice / final exam review
WEEK 16 Putting this to use in your studies / life: open discussion
FINAL TBA TEST #2: FINAL EXAM

Example course content for summer mini-semester:

COURSE SCHEDULE / OVERVIEW:
WEEK 1
M Introduction to course and tips on success
T Elements of visual art / Principles of design
W Overview of tools (camera vision and principles inherent to lens and light)
T Overview of tools and processes I: the SLR camera (and point and shoot); Photo Project 1
F Overview of photography: the social and cultural functions of photographs

WEEK 2
M Overview of photography in fine art; writing assignment introduction
T Overview of tools and processes II: the view camera and darkroom demo
W Themes in Contemporary Lens Based Practice I: the right tool (small and large format work); Photo Project 2
T Independence Day HOLIDAY!
F Themes in History of Photography I: the invention of photography (live camera obscura)

WEEK 3
M Themes in History of Photography II: technical improvements, popular demand, and the quest for acceptance as art / Mid-term review
T Film BBC
W Test #1 MIDTERM EXAM
T Looking at photography: Exhibitions/ Books / Online; writing assignment
F Writing about photographs

WEEK 4
M The photo and the book; Library and MDRL scanning and printing an image
T Reading photographs and thinking critically: Describing Photographs
W Interpreting Photographs
T Judging and basic theories of looking
F Essay Due – submit on Canvas by 3pm;
Themes in History of Photography III: documentary style and social change past and present

WEEK 5
M Themes in History of Photography IV: directorial photography; Photo Project 3
T Themes in Contemporary Lens Based Practice II: artist who employ 19th century processes
W Themes in Contemporary Lens Based Practice III: the land contemporary practice
T Themes in Contemporary Lens Based Practice IV: the narrative in contemporary practice /
final exam review
F Putting this to use in your studies / life: open discussion

FINAL
TBA TEST #2: FINAL EXAM

IMPORTANT DATES: 2013 Summer Mini – Semester II
June 24 Classes Begin (Mon)
June 26-28 Dropping a course during these days will result in a $100. Drop Fee per course dropped. (Wed-Fri)
June 28 5th Class Day - Last day to drop from course with no grade assignment. - Last day for potential tuition refund for dropped classes. (Fri)
July 4 Independence Day (Thurs.)
July 10 Mid-Semester - Last day to withdraw from course with no grade penalty. "W" assigned. (Wed)
July 26 Classes End (Fri)
July 27 Study/Reading Day (Sat)
July 29-31 Final Exam Period (Mon -Wed)

(Provide a comprehensive, week-by-week breakdown of course content, including assignment due dates)

18. Assignments / Projects:

Assignments/Projects would vary by topic and instructor.

Example course assignments/projects:

PRINCIPLE COURSE ASSIGNMENTS:

Tests (2) Mid-term and Final Exam (not cumulative) and will cover all class material to date, including questions from lectures, readings, demos, slide identifications, etc.

Class Readings and Homework Questions: There is a fair amount of reading expected in the class that will supplement information presented in lectures. Periodically, there will be homework questions posted on Canvas that will guide your reading as you prepare for class. Homework might also guide other class preparation research. I will post these questions at least two class sessions in advance of the due date. Answers are submitted on Canvas prior to deadlines posted in the question. You must demonstrate comprehension and engagement with the reading material as it relates to relevant course topics. The responses must be in your own words (don’t merely cite the text).

Quizzes: There will be 2-3 short quizzes during the semester. They will test your understanding of the readings, lectures, presentations (videos) and / or discussions.

Photo Projects: During the semester there will be 2 or 3 hands-on projects where you will be asked to make photographs. These projects will be both technical and creative in nature, they will relate to topics from the lectures and / or readings. You will need access to some form of a digital camera for multiple days in order to complete these. Images will be uploaded to Canvas or another website to be graded. Images are evaluated on how well they meet the project objectives as well as the degree of challenge that is apparent in the images. Unless assigned otherwise the hands-on photo projects (shooting pictures) is to be carried out at other than the scheduled class period and constitute outside of class work.

Writing Assignments: You will write a 600 – 800 word informed critical response essay to photographs you see (in museums or galleries) and / or
19. Rubric and Grading Scale:

Rubric and Grading Scale would vary by topic and instructor.

Example rubric and grading scale:

**GRADING:**
- Test (2: mid-term + final) 45%
- Homework and Quizzes 15%
- Photo Projects 15%
- Writing Assignments (1) 15%
- Attendance 10%

**GRADE SCALE**
- 90-100 A
- 80-89.9 B
- 70-79.9 C
- 60-69.9 D
- 59-0 F

**ATTENDANCE POLICY:** Your attendance is mandatory and expected for all 25 class meetings. Attendance will be taken every class period.
- 2 late arrivals (after roll call) = 1 unexcused absence. You must see me after class to change my roll (from absence to tardy). After the day in question, the roll cannot be updated.
- 3rd – 5th unexcused absence = lower Attendance grade (10% of course grade), so 3rd = 66%, 4th = 33%, 5th = 0 for Attendance grade. 5 unexcused = one full letter grade off FINAL course grade.
- 6th – 7th unexcused absence = each absence will drop a letter grade off final course grade (C is D, etc). This is after a one letter grade drop for the first five as noted above.
- 8 unexcused absences = FA (course failure).

**MISSED AND LATE SUBMISSION OF CLASS WORK:**
It is a student’s responsibility to turn in work in a timely manner following an excused absence. Missed homework, photo projects or writing assignments turned in late due to excused absence should be turned in the before next class session following your return and is subject to a grade reduction of 10 points per class meeting thereafter. If you miss a Tuesday class in which work is due and submit proper documentation of your absence on Wednesday, you can turn it in before class begins on the Thursday of the same week without penalty. After this, the grade is reduced according to the same criteria for UNEXCUSED absence (-10 pts per class session thereafter).

Homework or other coursework may be submitted late for partial credit (after deadline announced at the time of assignment). The instructor will determine the amount of the grade deduction based on the quality of the work and how timely the late work was turned in. Typically, late work is minus one letter grade or 10pts (100 pt scale) per day it is late. Missed quizzes cannot be made up as they test what is covered during class sessions.

20. Justification for Graduate Credit: N.A.

*(Include a brief statement explaining how the course meets graduate educational standards (i.e.: rigorous standards for evaluation, development of critical thinking and analytical skills, etc.))

(List all components of the course grade including attendance and/or participation if relevant -- with point totals for each; indicate point totals and ranges or percentages for grading scale; for S/U grading, detail performance expectations for a passing grade)
POLICY STATEMENTS

Attendance: Although attendance is not required, students are expected to attend all classes, and will be held responsible for any content covered in the event of an absence.

Excused Absences: Students are granted excused absences from class for the following reasons: illness of the student or serious illness of a member of the student's immediate family, the death of a member of the student's immediate family, trips for student organizations sponsored by an academic unit, trips for university classes, trips for participation in intercollegiate athletic events, subpoena for a court appearance, and religious holidays. Students who wish to have an excused absence from class for any other reason must contact the instructor in advance of the absence to request permission. The instructor will weigh the merits of the request, and render a decision. When feasible, the student must notify the instructor prior to the occurrence of any excused absences, but in no case shall such notification occur more than one week after the absence. Appropriate documentation for all excused absences is required. Please consult the Student Policy eHandbook for more information on excused absences.

Make-Up Policy: Arrangement to make up a missed major examination (e.g., hour exams, mid-term exams) due to properly authorized excused absences must be initiated by the student within one week of the end of the period of the excused absence(s). Except in unusual circumstances, such as the continued absence of the student or the advent of university holidays, a make-up exam will take place within two weeks of the date that the student initiates arrangements for it. Except in extraordinary circumstances, no make-up exams will be arranged during the last three days before the final exam period begins.

Academic Honesty Policy: All portions of the Auburn University student academic honesty code (Title XII) found in the Student Policy eHandbook will apply to university courses. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.

Disability Accommodations: Students who need accommodations are asked to electronically submit their approved accommodations through AU Access and to arrange a meeting during office hours the first week of classes, or as soon as possible if accommodations are needed immediately. If you have a conflict with my office hours, an alternate time can be arranged. To set up this meeting, please contact me by e-mail. If you have not established accommodations through the Office of Accessibility, but need accommodations, make an appointment with the Office of Accessibility, 1228 Haley Center, 844-2096 (V/TT).
Approvals

9-20-12
Date

10/12/2012
Date

10/12/12
Date

Department Chair / Head

Date

College / School Curriculum Committee

Date

College / School Dean

Date

Dean of the Graduate School (for Graduate Courses)

Date

Assoc. Provost for Undergraduate Studies (for Undergraduate Courses)

Date

Contact Person: Christopher McNulty
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E-Mail Address: mcnulcl@auburn.edu
Fax: 4-7642