Proposal Form For Addition And Revision Of Courses

1. Proposing College / School: Liberal Arts
   Department: Political Science

2. Course Prefix and Number: POLI 3980

3. Effective Term: Fall 2012

4. Course Title: Undergraduate Research
   Abbreviated Title (30 characters or less): Undergraduate Research

5. Requested Action:
   - [□] Renumber a Course
   - [□] Add a Course
   - [□] Revise a Course

   Current Course Number:
   Proposed Course Number:
   Type of Revision: fixed to var

6. Course Credit:

<table>
<thead>
<tr>
<th>Contact/Group Hours</th>
<th>Scheduled Type (e.g., Lab, Lecture, Practicum, Directed Study)</th>
<th>Weekly or Per Term?</th>
<th>Credit Hours</th>
<th>Anticipated Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>lab</td>
<td>1-3</td>
<td>1-3</td>
<td>1-3</td>
</tr>
</tbody>
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   Maximum Hours (Repeatability): 6
   Total Credit Hours: 1-3

7. Grading Type:
   - [□] Regular (ABCDF)
   - [□] Satisfactory/ Unsatisfactory (S/U)
   - [□] Audit

8. Prerequisites/Corequisites:
   None

9. Restrictions: List specific restriction in space above.
   [□] College    [□] Major    [□] Standing    [□] Degree

10. Course Description:
    (20 Words or Less; exactly as it should appear in the Bulletin)
    no change. ADD: May be repeated twice, with change of topic.

11. May Count Either: [ ] or [ ] (Indicate if this particular course cannot be counted for credit in addition to another)

12. Affected Program(s):
    (Respond "N/A" if not included in any program; attach memorandum if more space is required)

13. Overlapping or Duplication of Other Units' Offerings:
    (If course is included in any other degree program, is used as an elective frequently by other unit(s), or is in an area similar to that covered by another college/school, attach correspondence with relevant unit)
    - [□] Applicable
    - [□] Not Applicable
14. Justification: This request is to change from fixed credit to variable credit. This would
give students and faculty more flexibility in matching work performed to
credit hours earned. There is no content change proposed.

(Include a concise, yet adequate rationale for the addition/revision of the course, citing accreditation, assessments (faculty,
grade, and/or external) where applicable)

15. Resources:

(Indicate whether existing resources such as library materials, classroom/laboratory space, and faculty appointments are
adequate to support the proposed addition/revision; if additional resources are required, indicate how such needs will be met,
referencing the appropriate level of authorization -- i.e.: Dean -- where necessary; if no additional resources or shifting of
resources will be necessary, respond "Not Applicable")

16. Student Learning Outcomes:

(State in measurable terms (reflective of course level) what students should be able to do when they have completed this course)

17. Course Content Outline:

(Provide a comprehensive, week-by-week breakdown of course content, including assignment due dates)

18. Assignments / Projects:

(List all quizzes, projects, reports, activities and other components of the course grade -- including a brief description of each
assignment that clarifies its contribution to the course's learning objectives)

19. Rubric and Grading Scale:

(List all components of the course grade -- including attendance and/or participation if relevant -- with point totals for each; indicate
point totals and ranges or percentages for grading scale; for S/U grading, detail performance expectations for a passing grade)

20. Justification for Graduate Credit:

(Include a brief statement explaining how the course meets graduate educational standards (i.e.: rigorous standards for
evaluation, development of critical thinking and analytical skills, etc.))

(Included below are standard statements regarding course policies. If necessary, a statement may be altered to reflect the
academic policies of individual faculty members and/or the academic unit or department, provided that there is no conflict with the
Student Policy eHandbook, Faculty Handbook, or any existing university policy.)

POLICY STATEMENTS

Attendance: Although attendance is not required, students are expected to attend all classes, and will be held responsible for any content covered in the event of an absence.

Excused Absences: Students are granted excused absences from class for the following reasons: Illness of the student or serious illness of a member of
the student's immediate family, the death of a member of the student's immediate family, trips for student organizations sponsored by an academic unit, trips for
university classes, trips for participation in intercollegiate athletic events, subpoena for a court appearance, and religious holidays. Students who wish to have an
excused absence from class for any other reason must contact the instructor in advance of the absence to request permission. The instructor will weigh the merits
of the request, and render a decision. When feasible, the student must notify the instructor prior to the occurrence of any excused absences, but in no case shall such
notification occur more than one week after the absence. Appropriate documentation for all excused absences is required. Please consult the Student Policy
eHandbook for more information on excused absences.

Make-Up Policy: Arrangement to make up a missed major examination (e.g.: hour exams, mid-term exams) due to properly authorized excused absences
must be initiated by the student within one week of the end of the period of the excused absence(s). Except in unusual circumstances, such as the continued absence
of the student or the advent of university holidays, a make-up exam will take place within two weeks of the date that the student initiates arrangements for it. Except in
extraordinary circumstances, no make-up exams will be arranged during the last three days before the final exam period begins.

Academic Honesty Policy: All portions of the Auburn University student academic honesty code (Title XII) found in the Student Policy
eHandbook will apply to university courses. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.

Disability Accommodations: Students who need accommodations are asked to electronically submit their approved accommodations through AU
Access and to arrange a meeting during office hours the first week of classes, or as soon as possible if accommodations are needed immediately. If you have a conflict
with my office hours, an alternate time can be arranged. To set up this meeting, please contact me by e-mail. If you have not established accommodations through the
Office of Accessibility, but need accommodations, make an appointment with the Office of Accessibility, 1239 Haley Center, 844-2098 (V/T/T).