Proposal Form For Addition And Revision Of Courses

1. Proposing College / School: CLA
   Department: Foreign Languages and Literatures

2. Course Prefix and Number: FLGC 3910

3. Effective Term: F 2012

4. Course Title: Practicum/Research Project
   Abbreviated Title (30 characters or less): Practicum/Research Project

5. Requested Action:
   ☐ Renumber a Course
   ☐ Add a Course
   ☐ Revise a Course
   Current Course Number:
   Proposed Course Number: FLGC 3910
   Type of Revision:

6. Course Credit:
   Maximum Hours (Repeatability): 1
   Contact/Group Hours
   Scheduled Type (e.g.: Lab, Lecture, Practicum, Directed Study)
   Practicum, Directed Study
   Weekly or Per Term?
   Term
   Credit Hours
   Anticipated Enrollment
   Total Credit Hours: 1

7. Grading Type:
   ☐ Regular (ABCDF)
   ☐ Satisfactory/Unsatisfactory (S/U)
   ☐ Audit

8. Prerequisites, Co-Requisites:
   (Indicate with * if item is recommended but not required; indicate minimum grade, if applicable.)
   Prerequisite(s):
   9 credits of FLGC or supporting coursework
   Co-Requisite(s):
   2 languages (at 2010 level or above)
   Pre/Co-Requisite(s):

9. Restrictions:
   ☐ College
   ☐ Major
   ☐ Standing
   ☐ Degree

10. Course Description:
    Practicum is a companion course to regular classwork. The course provides students with practical experience in various ethnic and cross-cultural community organizations.

11. May Count Either Program Type or Program Title (e.g.: Minor, Major, etc.)
    Requirement or Elective? (required or optional?)
    Minor
    Minor in Global Cultures
    required

12. Affected Program(s):
    (Respond "N/A" if not included in any program)

13. Overlapping or Duplication of Other Units' Offerings:
    (If course is included in any other degree program, is used as an elective...attach correspondence with relevant unit)
    ☐ Applicable
    ☐ Not Applicable

Date: 12/16/2010 (MM/DD/YYYY)
14. Justification: The course is a practical companion course to a new Minor in Global Cultures. The course provides both a Capstone experience for students and an indirect assessment of program effectiveness

(include a concise, yet adequate rationale for the addition/revision of the course, citing accreditation, assessments (faculty, graduate, and/or external) where applicable)

15. Resources: Departmental resources are in place already

(indicate whether existing resources such as library materials, classroom/laboratory space, and faculty appointments are adequate to support the proposed addition/revision; if additional resources are required, indicate how such needs will be met, referencing the appropriate level of authorization -- i.e.: Dean -- where necessary; if no additional resources or shifting of resources will be necessary, respond "Not Applicable")

16. Student Learning Outcomes: The project will reflect the depth of the students' understanding of multi- and cross-cultural issues and/or globalization in and outside the United States.

(state in measurable terms (reflective of course level) what students should be able to do when they have completed this course)

17. Course Content Outline: Weekly practical experience, biweekly meetings with project director

(provide a comprehensive, week-by-week breakdown of course content, including assignment due dates)

18. Assignments / Projects: 1 project: the format is open but should be original and creative in scope.

1 reflective statement of approximately 500 words in which the student should evaluate his or her progress and complete the Minor in Global Cultures. The statement may include discussion of one or more experiences involving classroom discussions, readings, or in doing the project that significantly affected the student's perspective on multicultural issues and globalization in general

(list all quizzes, projects, reports, activities and other components of the course grade -- including a brief description of each assignment that clarifies its contribution to the course's learning objectives)

19. Rubric and Grading Scale: Content (75%)

Delivery (25%)

(list all components of the course grade -- including attendance and/or participation if relevant -- with point totals for each; indicate point totals for each; indicate point totals and ranges or percentages for grading scale; for S/U grading, detail performance expectations for a passing grade)

20. Justification for Graduate Credit: N/A

(include a brief statement explaining how the course meets graduate educational standards (i.e.: rigorous standards for evaluation, development of critical thinking and analytical skills, etc.))

(included below are standard statements regarding course policies. If necessary, a statement may be altered to reflect the academic policies of individual faculty members and/or the academic unit or department, provided that there is no conflict with the Tiger Cub, Faculty Handbook, or any existing university policy.)

REQUIRED STATEMENTS

Attendance: Although attendance is not required, students are expected to attend all classes, and will be held responsible for any content covered in the event of an absence.

Excused Absences: Students are granted excused absences from class for the following reasons: illness of the student or serious illness of a member of the student's immediate family, death of a member of the student's immediate family, trips for student organizations sponsored by an academic unit, trips for university classes, trips for participation in intercollegiate athletic events, subpoenas for a court appearance, and religious holidays. Students who wish to have an excused absence from class for any other reason must contact the instructor in advance of the absence to request permission. The instructor will weigh the merits of the request, and render a decision. When feasible, the student must notify the instructor prior to the occurrence of any excused absences, but in no case shall such notification occur more than one week after the absence. Appropriate documentation for all excused absences is required. Please see the Tiger Cub for more information on excused absences.

Make-Up Policy: Arrangements to make up a missed major examination (e.g., hour exams, mid-term exams) due to properly authorized excused absences must be initiated by the student within one week of the end of the period of the excused absence(s). Except in unusual circumstances, such as the continued absence of the student or the advent of university holidays, a make-up exam will take place within two weeks of the date that the student initiates arrangements for it. Except in extraordinary circumstances, no make-up exams will be arranged during the last three days before the final exam period begins.

Academic Honesty Policy: All portions of the Auburn University student academic honesty code (Title XII) found in the Tiger Cub will apply to university courses. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to Academic Honesty Committee.
Disability Accommodations: Students who need special accommodations in class, as provided for by the Americans With Disabilities Act, should arrange for a confidential meeting with the instructor during office hours in the first week of classes (or as soon as possible if accommodations are needed immediately). The student must bring a copy of their Accommodation Letter and an Instructor Verification Form to the meeting. If the student does not have these forms, they should make an appointment with the Program for Students with Disabilities, 1288 Haley Center, 844-2096 (V/TT).