Proposal Form For Addition And Revision Of Courses

1. Proposing College / School: College of Architecture, Design & Construction
   Department: Department of Industrial and Graphic Design

2. Course Prefix and Number: INDD 1310

3. Effective Term: 201130

4. Course Title: Synthesis of Drawing
   Abbreviated Title (30 characters or less): Synthesis of Drawing

5. Requested Action:
   - [ ] Renumber a Course
   - [x] Add a Course
   - [ ] Revise a Course

6. Course Credit:
   Contact/Group Hours
   Scheduled Type (e.g.: Lab, Lecture, Practicum, Directed Study)
   Weekly or Per Term?
   Credit Hours
   Anticipated Enrollment

   Maximum Hours (Repeatability):

   Total Credit Hours:

7. Grading Type:
   - [x] Regular (ABCDF)
   - [ ] Satisfactory/Unsatisfactory (S/U)
   - [ ] Audit

8. Prerequisites/Corequisites:
   Use "P:" to indicate a prerequisite, "C:" to indicate a corequisite, and "P/C:" to indicate a prerequisite with concurrency.
   n/a

9. Restrictions: List specific restriction in space above.
   - [ ] College
   - [ ] Major
   - [ ] Standing
   - [ ] Degree

10. Course Description:
    (20 Words or Less; exactly as it should appear in the Bulletin)
    n/a

11. May Count Either: [ ] or [ ]
    (Indicate if this particular course cannot be counted for credit in addition to another)
    Program Type: [ ]
    Program Title: [ ]
    Requirement or Elective?
    (required or optional?)

12. Affected Program(s):
    (Respond "N/A" if not included in any program; attach memorandum if more space is required)
    - [ ] Program Type
    - [ ] Program Title
    - [ ] Requirement or Elective?
    n/a

13. Overlapping or Duplication of Other Units' Offerings:
    (If course is included in any other degree program, is used as an elective frequently by other unit(s), or is in an area similar to that covered by another college/school, attach correspondence with relevant unit)
    - [ ] Applicable
    - [ ] Not Applicable

Date: 03/30/2011
14. Justification:
adaptation of newly approved U-SN-SA grading policy
(Include a concise, yet adequate rationale for the addition/revision of the course, citing accreditation, assessments (faculty, graduate, and/or external) where applicable)

15. Resources:
no additional resources
(Indicate whether existing resources such as library materials, classroom/laboratory space, and faculty appointments are adequate to support the proposed addition/revision; if additional resources are required, indicate how such needs will be met, referencing the appropriate level of authorization -- i.e.: Dean -- where necessary; if no additional resources or shifting of resources will be necessary, respond “Not Applicable”)

16. Student Learning Outcomes:
n/a
(State in measurable terms (reflective of course level) what students should be able to do when they have completed this course)

17. Course Content Outline:
n/a
(Provide a comprehensive, week-by-week breakdown of course content, including assignment due dates)

18. Assignments / Projects:
n/a
(List all quizzes, projects, reports, activities and other components of the course grade -- including a brief description of each assignment that clarifies its contribution to the course’s learning objectives)

19. Rubric and Grading Scale:
n/a
(List all components of the course grade -- including attendance and/or participation if relevant -- with point totals for each; indicate point totals and ranges or percentages for grading scale; for S/U grading, detail performance expectations for a passing grade)

20. Justification for Graduate Credit:
n/a
(Include a brief statement explaining how the course meets graduate educational standards (i.e.: rigorous standards for evaluation, development of critical thinking and analytical skills, etc.)}

(Include below are standard statements regarding course policies. If necessary, a statement may be altered to reflect the academic policies of individual faculty members and/or the academic unit or department, provided that there is no conflict with the Tiger Cub, Faculty Handbook, or any existing university policy.)

POLICY STATEMENTS

Attendance: Although attendance is not required, students are expected to attend all classes, and will be held responsible for any content covered in the event of an absence.

Excused Absences: Students are granted excused absences from class for the following reasons: illness of the student or serious illness of a member of the student’s immediate family, the death of a member of the student’s immediate family, trips for student organizations sponsored by an academic unit, trips for university classes, trips for participation in intercollegiate athletic events, subpoena for a court appearance, and religious holidays. Students who wish to have an excused absence from class for any other reason must contact the instructor in advance of the absence to request permission. The instructor will weigh the merits of the request and render a decision. When feasible, the student must notify the instructor prior to the occurrence of any excused absences, but in no case shall such notification occur more than one week after the absence. Appropriate documentation for all excused absences is required. Please see the Tiger Cub for more information on excused absences.

Make-Up Policy: Arrangement to make up a missed major examination (e.g.: hour exams, mid-term exams) due to properly authorized excused absences must be initiated by the student within one week of the end of the period of the excused absence(s). Except in unusual circumstances, such as the continued absence of the student or the advent of university holidays, a make-up exam will take place within two weeks of the date that the student notifies the instructor for it. Except in extraordinary circumstances, no make-up exams will be arranged during the last three days before the final exam period begins.

Academic Honesty Policy: All portions of the Auburn University student academic honesty code (Title XII) found in the Tiger Cub will apply to university courses. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.

Disability Accommodations: Students who need special accommodations in class, as provided for by the Americans With Disabilities Act, should arrange for a confidential meeting with the instructor during office hours in the first week of classes (or as soon as possible if accommodations are needed immediately). The student must bring a copy of their Accommodation Letter and an Instructor Verification Form to the meeting. If the student does not have these forms, they should make an appointment with the Program for Students with Disabilities, 1296 Haley Center, 844-2096 (V/T))
INDD 1310 SYNTHESIS OF DRAWING (10). LEC. 3, LST. 12. Developing mechanical and production design drawings, with in-depth study of perspective systems. Product design communication with emphasis on drawing, development, presentation.

Learning Outcomes: Development of skills related to mechanical, perspective and presentation conventional drawing techniques,

Week One: Overview
5/20

Week Two: Mechanical
5/23-25-27
Drafting Techniques,
In Class Assignment exercises #1,2,3 (3%)
Out of Class Assignments exercises # 1,2,3 (3%)

Week Three: Orthographic Projection
5/30, 6/1-3
In Class Assignment exercises # 4,5,6 (3%)
Out of Class Assignments exercises # 4,5,6 (3%)

Week Four: Mechanical Drawing
6/6-8-10
In Class Assignment exercises #7,8,9 (3%)
Out of Class Assignments exercises # 7,8,9 (3%)

Week Five: Perspective
6/13-15-17
Mechanical Final Assignment exercise #1 (15%)
One/Two Point Perspective Theory
In Class Assignment exercises #10,11 (2%)
Out of Class Assignments exercises # 10,11 (2%)

Week Six: M-Sem 6/20
6/20-22-24
Circles in Perspective, Ellipses
In Class Assignment exercises #12, 13, 14 (3%)
Out of Class Assignments exercises #12,13,14 (3%)

Week Seven: Exploded Views
6/27-29, 7/1
In Class Assignment exercises #15,16,17 (3%)
Out of Class Assignments exercises # 15,16,17 (3%)

Week Eight: Free Hand Perspective
7/4-6-8
In Class Assignment exercises #18, 19 (2%)
Out of Class Assignments exercises # 18,19 (2%)
Perspective Final Assignment exercise #2 (15%)

Week Nine: Presentation
7/11-13-15
Fred Hand Sketching, Shade and Shadow
In Class Assignment exercises #20, 21, 22 (3%)
Out of Class Assignments exercises # 20, 21, 22 (3%)

Week Ten: Drawing with Markers, Pastels, Colored Pencil
7/18-21-23
In Class Assignment exercises #23, 24, 25 (3%)
Out of Class Assignments exercises # 23, 24, 25 (3%)

Week Eleven: Final Board Presentation Rendering
7/25-27-29
Last Class
Presentation Final Assignment, exercise #3 (15%)

Week Twelve: Final Mechanical, Perspective and Presentation Portfolio
8/1-3-5 (5%)

Attendance: (2) allowed absences, each additional absence, without certified medical or instructor-approved excuse, will lower the final grade by 5%. Students are personally responsible for insuring they are marked present during each class – NO EXCEPTIONS.


Disability Accommodations: Students who need special accommodations in class, as provided for by the Americans With Disabilities Act, should arrange for a confidential meeting with the instructor during office hours in the first week of classes (or as soon as possible if accommodations are needed immediately). The student must bring a copy of their Accommodation Letter and an Instructor Verification Form to the meeting. If the student does not have these forms, they should make an appointment with the Program for Students with Disabilities, 1288 Haley Center, 844-2096 (V/TT).
Assignment Due Dates / Times:
All In Class Assignments will be due at the end of the scheduled studio time, 5:00 PM.
All Out of Class Assignments will be due at the beginning of the next scheduled studio time, 8:00 AM.
Final Assignments will be due at the beginning of the next scheduled studio time, 8:00 AM.

Assignment Submission Format:
All In Class Assignment (ICA) exercises (#1 thru #25) accomplished on 11" x 17" vellum tracing paper, landscape format.
All Out of Class Assignment (OCA) exercises (#1 thru #25) accomplished on 19" x 24" vellum tracing paper, landscape format.
Final Assignment exercises (#1 thru #3) accomplished on 19" x 24" vellum tracing paper, landscape format.

Final Portfolio:
Final Mechanical, Perspective and Presentation Portfolio will bind exercises accomplished over the semester in the following order:
1) In Class Assignment exercises (#1 thru #25)
2) Out of Class Assignment exercises (#1 thru #25)
3) Final Assignment exercises (#1 thru #3)
Note: Any ICA or OCA exercise may be redone and submitted for grade reevaluation in the Final Portfolio, accompanied by the original drawing. ICA or OCA exercises not submitted according with scheduled due date may be submitted in the Final Portfolio for a 50% reduction in grade.

Grade Criteria:
Grading of all assignments will be based on the following criteria:
1) Accurate fulfillment of assignment content.
2) Well-crafted drawings that are constructed in an appropriate manner and professionally presented. Assessment of craft is judged on composition, proper application of media technique on the assignment, accuracy and demonstration of skill.
3) Timely submission of assignment, 10% of assignment grade will be deducted for each 24 hour delay in submission.
4) Constructive attitude toward assignment criticism and evaluation. This is evidenced by the student's application of information learned from faculty critique on the in class assignments, transferring to the student's performance on the related out of class assignments.

Grade Breakdown:
Grading: 25-ICA (25%), 25-OCA (25%), 3-Final Assignments (45%), Final Portfolio (5%) = (100%)
Cumulative Grades will be distributed within 48 hours (72 over weekends) after all assignments are due. Standard 100% grading scale.
Due to resource limitations INDD accepts 45 students into the professional curriculum each fall semester. The top 45 students, based on arithmetic grade calculation in INDD 1310, will be admitted and receive a “Sa” (Satisfactory admit) grade. Remaining students with a 70% and above grade will receive a “Sn” (Satisfactory not admit) grade. Students with a 69.99% and below will receive a “U” (Unsatisfactory) grade.

Academic Honesty:
All portions of the Auburn University student academic honesty code (Title XII) found on the academic policy website will apply to university courses. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.