# Proposal Form For Addition And Revision Of Courses

1. **Proposing College / School:** College of Architecture, Design and Construction  
   **Department:** School of Building Science/ School of Architecture

2. **Course Prefix and Number:** INDC 5510/6510  
   **Effective Term:** Spring 2012

4. **Course Title:** Design and Construction Process  
   **Abbreviated Title (30 characters or less):** Design and Construction Proces

5. **Requested Action:**  
   - Reumber a Course  
   - Add a Course  
   - Revise a Course  
   **Current Course Number:** 5510/6510  
   **Proposed Course Number:** 5510/6510  
   **Type of Revision:** DBLD to INDC

6. **Course Credit:**  
   **Maximum Hours (Repeatability):** 3  
   **Contact/Group Hours:** 3  
   **Scheduled Type (e.g.: Lab, Lecture, Practicum, Directed Study):** Lecture  
   **Weekly or Per Term:** X  
   **Credit Hours:** 3  
   **Anticipated Enrollment:** 22  
   **Total Credit Hours:** 3

7. **Grading Type:**  
   - Regular (ABCDF)  
   - Satisfactory/Unsatisfactory (S/U)  
   - Audit

8. **Prerequisites/Corequisites:**  
   Use “P:” to indicate a prerequisite, “C:” to indicate a corequisite, and “P/C:” to indicate a prerequisite with concurrency.  
   **P:** INDC 6510- Students must be IDC major  
   **P:** INDC 5510- Departmental approval

9. **Restrictions:** List specific restriction in space above.  
   - College  
   - Major  
   - Standing  
   - Degree

10. **Course Description:** (20 Words or Less; exactly as it should appear in the Bulletin)  
    Identification and balancing of architectural urban design issues, tools and processes used by professional construction managers; emphasis on collaborative aspects and their impact on efficiency.

11. **May Count Either:** NA or NA  
    (Indicate if this particular course cannot be counted for credit in addition to another)

12. **Affected Program(s):**  
    (Respond “N/A” if not included in any program; attach memorandum if more space is required)  
    | Program Type | Program Title | Requirement or Elective? |
    |--------------|---------------|--------------------------|
    | Major        | Master of Integrated Design & Construction | Required |

13. **Overlapping or Duplication of Other Units’ Offerings:**  
    (If course is included in any other degree program, is used as an elective frequently by other unit(s), or is in an area similar to that covered by another college/school, attach correspondence with relevant unit)  
    - Applicable  
    - Not Applicable
14. Justification: Prefix change reflects program name change (see attached memo).

(Include a concise, yet adequate rationale for the addition/revision of the course, citing accreditation, assessments (faculty, graduate, and/or external) where applicable)

15. Resources:

(Indicate whether existing resources such as library materials, classroom/labatory space, and faculty appointments are adequate to support the proposed addition/revision; if additional resources are required, indicate how such needs will be met, referencing the appropriate level of authorization -- i.e.: Dean -- where necessary; if no additional resources or shifting of resources will be necessary, respond "Not Applicable")

16. Student Learning Outcomes:

(State in measurable terms (reflective of course level) what students should be able to do when they have completed this course)

17. Course Content Outline:

(Provide a comprehensive, week-by-week breakdown of course content, including assignment due dates)

18. Assignments / Projects:

(List all quizzes, projects, reports, activities and other components of the course grade -- including a brief description of each assignment that clarifies its contribution to the course's learning objectives)

19. Rubric and Grading Scale:

(List all components of the course grade -- including attendance and/or participation if relevant -- with point totals for each; indicate point totals and ranges or percentages for grading scale; for S/U grading, detail performance expectations for a passing grade)

20. Justification for Graduate Credit:

(Include a brief statement explaining how the course meets graduate educational standards (i.e.: rigorous standards for evaluation, development of critical thinking and analytical skills, etc.))

(Included below are standard statements regarding course policies. If necessary, a statement may be altered to reflect the academic policies of individual faculty members and/or the academic unit or department, provided that there is no conflict with the Tiger Cub, Faculty Handbook, or any existing university policy.)

POLICY STATEMENTS

Attendance: Although attendance is not required, students are expected to attend all classes, and will be held responsible for any content covered in the event of an absence.

Excused Absences: Students are granted excused absences from class for the following reasons: illness of the student or serious illness of a member of the student's immediate family, the death of a member of the student's immediate family, trips for student organizations sponsored by an academic unit, trips for university classes, trips for participation in intercollegiate athletic events, subpoena for a court appearance, and religious holidays. Students who wish to have an excused absence from class for any other reason must contact the instructor in advance of the absence to request permission. The instructor will weigh the merits of the request, and render a decision. When feasible, the student must notify the instructor prior to the occurrence of any excused absences, but in no case shall such notification occur more than one week after the absence. Appropriate documentation for all excused absences is required. Please see the Tiger Cub for more information on excused absences.

Make-Up Policy: Arrangement to make up a missed major examination (e.g., hour exams, mid-term exams) due to properly authorized excused absences must be initiated by the student within one week of the end of the period of the excused absence(s). Except in unusual circumstances, such as the continued absence of the student or the advent of university holidays, a make-up exam will take place within two weeks of the date that the student initiates arrangements for it. Except in extraordinary circumstances, no make-up exams will be arranged during the last three days before the final exam period begins.

Academic Honesty Policy: All portions of the Auburn University student academic honesty code (Title XII) found in the Tiger Cub will apply to university courses. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.

Disability Accommodations: Students who need special accommodations in class, as provided for by the Americans With Disabilities Act, should arrange for a confidential meeting with the instructor during office hours in the first week of classes (or as soon as possible if accommodations are needed immediately). The student must bring a copy of their Accommodation Letter and an Instructor Verification Form to the meeting. If the student does not have these forms, they should make an appointment with the Program for Students with Disabilities, 1288 Haley Center, 844-2066 (V/T.T.).
MEMORANDUM

DATE: 4 November 2011

TO: George Crandell, Associate Dean
    Graduate School

FROM: Karen Rogers, Associate Dean for Graduate Studies & External Affairs
       College of Architecture, Design and Construction

REGARDING: Prefix change to courses in Master of Integrated Design &
Construction program (formerly Master of Design Build program)

In light of the recent approval of the change of the name of the MASTER OF DESIGN
BUILD program to MASTER OF INTEGRATED DESIGN AND CONSTRUCTION, we request
that the prefix for all of the courses offered by that program be changed from
DBLD to INDC.

The requested prefix change will affect the following courses:

From: DBLD 5510/6510 Design and Construction Process
To: INDC 5510/6510 Design and Construction Process

From: DBLD 5610/6610 Design Build Studio
To: INDC 5610/6610 Design Build Studio

From: DBLD 5620/6620 Design Construction Studio
To: INDC 5620/6620 Design Construction Studio

From: DBLD 5640/6640 Sustainability for Integrated Project Delivery
To: INDC 5640/6640 Sustainability for Integrated Project Delivery

From: DBLD 7020 Integrated Building Processes
To: INDC 7020 Integrated Building Processes

From: DBLD 7030 Construction Information Management
To: INDC 7030 Construction Information Management

From: DBLD 7040 Integrated Building Processes II
To: INDC 7040 Integrated Building Processes II

From: DBLD 7550 Collaborative Practice
To: INDC 7550 Collaborative Practice

From: DBLD 7551 Collaborative Practice Lab
To: INDC 7551 Collaborative Practice Lab
From: DBLD 7630 Design Construction Summary Comprehensive Studio
To: INDC 7630 Design Construction Summary Comprehensive Studio

From: DBLD 7650 Executive Issues
To: INDC 7650 Executive Issues

From: DBLD 7950 Graduate Seminar
To: INDC 7950 Graduate Seminar

cc. Richard Burt, Head of the McWhorter School of Building Science
Christian Dagg, Acting Head of the School of Architecture, Landscape Architecture and Planning
Rebecca O’Neal Dagg, Associate Dean of the College of Architecture, Design and Construction
Paul Holley, Co-Director of the Master of Integrated Design & Construction program
Joshua Emig, Co-Director of the Master of Integrated Design & Construction program