Proposal Form For Addition And Revision Of Courses

1. Proposing College / School: Liberal Arts/Fine Arts
   Department: Music

2. Course Prefix and Number: MUSI 4700
   3. Effective Term: Fall 2012

4. Course Title: BA Senior Thesis/Project
   Abbreviated Title (30 characters or less): BA Sr Thesis/Proj

5. Requested Action:
   - Renumber a Course
   - Add a Course
   - Revise a Course

6. Course Credit:

<table>
<thead>
<tr>
<th>Contact/Group</th>
<th>Scheduled Type</th>
<th>Weekly or Per Term</th>
<th>Credit Hours</th>
<th>Anticipated Enrollment</th>
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</thead>
<tbody>
<tr>
<td>Hours</td>
<td>(e.g.: Lab, Lecture, Practicum, Directed Study)</td>
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<tr>
<td>Maximum Hours</td>
<td>Thesis</td>
<td>weekly</td>
<td>3</td>
<td>15</td>
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<td>(Repeatability): 3</td>
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7. Grading Type:
   - Regular (ABCDF)
   - Satisfactory/Unsatisfactory (S/U)
   - Audit

8. Prerequisites/Corequisites:
   P: BA in Music major and Senior Standing

9. Restrictions: List specific restriction in space above.
   - College
   - Major
   - Standing
   - Degree

10. Course Description:
    Capstone course requiring a senior thesis or project which demonstrates
    synthesis of prior music coursework

11. May Count Either:
    - or

12. Affected Program(s):
    (Respond "N/A" if not included in any program; attach memorandum if more space is required)

13. Overlapping or Duplication of Other Units' Offerings:
    - Applicable
    - Not Applicable
14. Justification: 
New course for proposed revised BA in Music Degree.

(Include a concise, yet adequate rationale for the addition/revision of the course, citing accreditation, assessments (faculty, graduate, and/or external) where applicable)

15. Resources: 
Not Applicable

(Indicate whether existing resources such as library materials, classroom/lab space, and faculty appointments are adequate to support the proposed addition/revision; if additional resources are required, indicate how such needs will be met, referencing the appropriate level of authorization -- i.e.: Dean -- where necessary; if no additional resources or shifting of resources will be necessary, respond "Not Applicable")

16. Student Learning Outcomes:
The student will demonstrate the ability to:
1. Research a topic using library, academic, and online resources
2. Write about music in a scholarly manner in the form of a research paper, detailed program notes, or other document as approved by faculty mentor
3. Accomplish the process of thorough research or extensive composition preparation over an extended period of time
4. Present the project to a public audience

(State in measurable terms (reflective of course level) what students should be able to do when they have completed this course)

17. Course Content Outline:
15-week Schedule
Week 1 Submit topic to mentor
Week 2 Discussion of methodology and resources for research
Week 3 Submit outline of project
Week 4 Discussion of style manuals with attention to music
Week 5 Discussion of music notation software
Week 6 Submit bibliography
Week 7 Literature review
Week 8 Progress check meeting with mentor
Week 9 Progress check meeting with mentor
Week 10 Submit first draft
Week 11 Progress check meeting with mentor
Week 12 Submit second draft
Week 13 Progress check meeting with mentor
Week 14 Submit finished thesis/project
Week 15 Presentation of project to public audience

(Provide a comprehensive, week-by-week breakdown of course content, including assignment due dates)

18. Assignments / Projects:
Assignments will include:
Topic selection
Discussion of methodology
Submit annotated bibliography
Outline of project
Literature review
Submit first and second drafts
Submit final draft
Presentation

(List all quizzes, projects, reports, activities and other components of the course grade -- including a brief description of each assignment that clarifies its contribution to the course's learning objectives)

19. Rubric and Grading Scale:
Grading for this course is pass/fail (S/U). Consideration will be given to research skills, methodology, organization, and presentation of the final project. The final project will take the place of a written final exam. There will be no unannounced quizzes. Students can withdraw (with a W) before mid semester.
20. Justification for Graduate Credit:

(Include a brief statement explaining how the course meets graduate educational standards (i.e.: rigorous standards for evaluation, development of critical thinking and analytical skills, etc.))

(Included below are standard statements regarding course policies. If necessary, a statement may be altered to reflect the academic policies of individual faculty members and/or the academic unit or department, provided that there is no conflict with the Tiger Cub, Faculty Handbook, or any existing university policy.)

POLICY STATEMENTS

Attendance: Although attendance is not required, students are expected to attend all classes, and will be held responsible for any content covered in the event of an absence.

Excused Absences: Students are granted excused absences from class for the following reasons: illness of the student or serious illness of a member of the student’s immediate family, the death of a member of the student's immediate family, trips for student organizations sponsored by an academic unit, trips for university classes, trips for participation in intercollegiate athletic events, subpoena for a court appearance, and religious holidays. Students who wish to have an excused absence from class for any other reason must contact the instructor in advance of the absence to request permission. The instructor will weigh the merits of the request, and render a decision. When feasible, the student must notify the instructor prior to the occurrence of any excused absences, but in no case shall such notification occur more than one week after the absence. Appropriate documentation for all excused absences is required. Please see the Tiger Cub for more information on excused absences.

Make-Up Policy: Arrangement to make up a missed major examination (e.g., hour exams, mid-term exams) due to properly authorized excused absences must be initiated by the student within one week of the end of the period of the excused absence(s). Except in unusual circumstances, such as the continued absence of the student or the advent of university holidays, a make-up exam will take place within two weeks of the date that the student initiates arrangements for it. Except in extraordinary circumstances, no make-up exams will be arranged during the last three days before the final exam period begins.

Academic Honesty Policy: All portions of the Auburn University student academic honesty code (Title XII) found in the Tiger Cub will apply to university courses. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.

Disability Accommodations: Students who need special accommodations in class, as provided for by the Americans With Disabilities Act, should arrange for a confidential meeting with the instructor during office hours in the first week of classes (or as soon as possible if accommodations are needed immediately). The student must bring a copy of their Accommodation Letter and an Instructor Verification Form to the meeting. If the student does not have these forms, they should make an appointment with the Program for Students with Disabilities, 128B Haley Center, 844-2086 (V/TDD).