Prefix and Number: THEA 2910
Initial Term: Fall 2009

Select One:
New ______ Delete ______ Course Modification x ______

Type of modification:
- Title
- Description
- Credit hours
- Prerequisites
- Grade Type
- Number: Old 2030
- New 2910

Title: Production Practicum II

College/School: Liberal Arts
Dept: Theatre

Abbreviated Title: Production Practicum II

<table>
<thead>
<tr>
<th>CREDIT OFFERED</th>
<th>CONTROLS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Levels: (select all that apply)</td>
<td>Grading Rule:</td>
</tr>
<tr>
<td>-----</td>
<td>x Undergraduate (U)</td>
</tr>
<tr>
<td>x Undergraduate (U)</td>
<td>x Graduate (G)</td>
</tr>
<tr>
<td>_ Graduate (G)</td>
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<tr>
<td>_ Professional (P)</td>
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<td>_ Pass/Fail only (SU)</td>
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<td>_ Thesis/Dissertation (TD)</td>
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<td>Connector: (select one)</td>
<td>Term Offered: (select one)</td>
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<td>_ Spring Only (S)</td>
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<td>_ To be Arranged (T)</td>
<td>_ Summer Only (M)</td>
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<tr>
<td>_ Intersession (I)</td>
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<tr>
<td>Maximum Repeat: 2</td>
<td>Session Duplicate:</td>
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<tr>
<td>(Total number of credit hours that may be earned, not total number of times course may be taken)</td>
<td>yes _____ no x _____</td>
</tr>
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</table>

Prerequisites (course must be taken prior to this course): THEA 1910 or department approval. Theatre majors who do not earn a grade of "C" or higher must repeat this course.

Corequisites (course must be taken the same term of this course) __________

Prerequisite with concurrency (course may be taken prior to this course or taken during the same term): __________
Experience in the design/technical and management areas of production. Course may be repeated for a maximum of 2 credit hours.

Credit will not be given for both ______________________ and ______________________

<table>
<thead>
<tr>
<th>Activities</th>
<th>Contact Group</th>
<th>Hours Indiv</th>
<th>Credit</th>
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<td>1st: _____</td>
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<td>1</td>
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<td>2nd: _____</td>
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<td>3rd: _____</td>
<td>_____________</td>
<td>___________</td>
<td>____</td>
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</table>

Justification (Indicate reason for change)  The production studio sequence has been revised to more accurately reflect the level of work students accomplish in each course and to grade their work using a normal, rather than pass/fail grading standard.

Additional resources or resource shifting required. If none, please explain.

This is not a new course, but a reorganization/revision of existing coursework. No new resources are required.

Attach a copy of syllabus to add a new course.

To modify an existing course, attach a copy of the old syllabus and the new syllabus.

To add an honors version of an existing course or to add a distance education version of an existing, attach the existing syllabus and the syllabus for the proposed new course.

No attachment is required to delete course.

Contact Person  Dan LaRocque
Email  larocdj@auburn.edu  Phone #. 844-4748

Revised June 2008
THEA 2910-001 Production Practicum II
Fall Semester-- University Theatre Scenic Studio-- MW 3:00 – 4:50 p.m.
1 semester hour (4 contact hours per week for 15 weeks)
P. Gordon. pzg0005@auburn.edu 844-4748
Office hours as posted or by appointment — UTH 221

PREREQUISITE: THEA 1910 or Department Approval.

Course Description: THEA 2910 (Production Practicum II) provides hands on laboratory training in applied work in technical theatre directly related to the A.U. Theatre production program. Students enrolled in Production Practicum work under faculty or staff supervision and receive a standard grade and academic credit (1 semester hour for sixty hours of applied work in the semester of the student’s enrollment). Students receive guidance and instruction from faculty and/or staff supervisors in the course and student work is evaluated by faculty and staff with a final grade assigned by the faculty instructor.

A minimum of four (4) semester hours of production practicum is required of all theatre majors to graduate. Production practicum is also open to any A.U. student who would like to participate in theatre production under faculty supervision for credit. Non-major students interested in participating on a purely extra curricular basis may also do so. Production Practicum credit is not offered for productions that are not under faculty supervision.

Course Objectives:
• Safe and efficient operation of all tools and equipment appropriate to the student’s assigned production studio.
• Increasing proficiency in accomplishing assigned tasks related to realizing technical requirements of AU Theatre productions.

Participation: Students are required to complete sixty (60) hours of work over the course of the semester in production studio and may complete their hours in one or more of the following assignments:

General Studio: Sixty hours of work supervised by faculty or staff in scenic or costume construction, lighting, box office/house management, or other general crew assignment. Students are required to keep a time sheet documenting the hours they work.

Running Crew: Students assigned to running crews are released from daytime production studio class hours for the run of the production only and receive a maximum of four (4) hours for each week a student serves on running crew. Students not assigned a running crew position may volunteer for a running crew, but these volunteer hours will not be credited toward the sixty-hour semester total.

Students may also choose to usher for A.U. Theatre productions during the semester and may earn a maximum of 2 hours toward the sixty-hour total if they choose to usher.
Other than ushering, if a student participates in an extra work call outside of their assigned area for the semester, these hours are considered volunteer hours and do not count toward the sixty-hour total.

Certain assignments carry the opportunity to earn two (2) semester hours of credit provided the student completing the assignment completes and documents a minimum of one hundred twenty (120) hours of work in that semester. The following production staff assignments may be taken for either 1 or 2 credits: Stage Manager, Assistant Stage Manager, Assistant Technical Director, Assistant Lighting Designer, Assistant Costume Designer, Assistant Scene Designer, Master Carpenter, Master Electrician, Second Electrician, Properties Master, Wardrobe/Makeup Supervisor, Sound Technician. General crew, running crew and house management assignments are all eligible for 1 credit only.

**Registration:** Theatre majors should plan to enroll for production practicum in each semester of their sophomore and junior years. Students should register for one credit only unless they are certain they will be working in a production staff position during the semester of their enrollment. Any student registered for one credit of production practicum who wishes to increase the credit hour load to 2 credits must effect this change during the first week of the semester in which they are enrolled. No credit for production practicum may be awarded retroactively.

Non-majors may enroll in the course in any given semester following the appropriate university registration procedures.

**Grading:** Grading for production practicum is based on quantity and quality of student efforts in production practicum according to the following criteria:

A  60 or more logged hours of production practicum with instructor/supervisor endorsement of “excellent” in regard to work quality, attitude and effort (a rating of 11-12 on the attached Production Practicum Rubric).
B  60 or more logged hours of production practicum with instructor/supervisor endorsement of “good” in regard to work quality, attitude and effort (a rating of 19-10 on the attached Production Practicum Rubric).
C  60 logged hours of production practicum with instructor/supervisor assessment of “adequate” in regard to work quality, attitude and effort (a rating of 7-8 on the attached Production Practicum Rubric).
D  Students earning this grade have logged a minimum of 50, but less than 60 hours of production practicum and received an assessment of “needs improvement” from the instructor/supervisor in regard to work quality, attitude and effort (a rating of 5-6 on the attached Production Practicum Rubric). Theatre majors earning this grade must repeat the course.
F  Students earning this grade have failed to log a minimum of 50 hours of production practicum and received an assessment of “unacceptable” from the instructor/supervisor in regard to work quality, attitude and effort (a rating of 3-4 on the attached Production Practicum Rubric). Theatre majors earning this grade must repeat the course.
THE AVERAGE STUDENT (who just wants to get by) will meet the following standards:
  o Dependability: exhibiting consistency in attending shop hours/crew calls.
  o Communication: calling ahead to be considerate if you are running late or ill.
  o Time Management: showing up on time and ready to work.
  o Attitude: taking an active roll in learning by asking questions to help with your understanding of the theatrical process, projecting a positive influence and maintaining a collaborative and congenial attitude toward co-workers.
  o Quality: working to the best of your ability.

THE SUPERIOR STUDENT (who wants to build a good resume by taking on more responsibility and tackling new challenges) will meet the following standards:
  o Taking the initiative: when a task is completed ask, “What is next?”
  o Enthusiasm: displaying genuine interest in learning.
  o Leadership: demonstrate qualities when possible.
  o Understanding of production process: realizing that theatre is a collaborative effort and some times certain things take priority.
  o Challenging yourself: try a harder project and do not always choose the easy one.

THE BELOW AVERAGE STUDENT is not dependable, does not communicate, has a bad attitude, does not work to their ability, and will not be considered for positions with a high level of responsibility.

Theatre Majors who do not earn a grade of “C” or higher must repeat this course.

All hours must be completed and correctly logged by the last day of class in a given semester and no more than 4 hours may be logged during the last week of class in any given semester.

A student must complete 120 hours in their assigned area to earn 2 semester hours of credit and 60 hours in their assigned area to earn 1 semester hour of credit in production practicum.

Attendance and make up policy: Students are expected to attend all scheduled class meetings. Students are allowed two (2) unexcused absences. Each subsequent unexcused absence will lower the student’s grade by one half (.5) grade point. Any student with five or more unexcused absences may fail the course.

THIS SYLLABUS IS SUBJECT TO CHANGE

Auburn University Department of Theatre Syllabus Appendix

Academic Honesty Policy: All portions of the Auburn University student academic honesty code (Title XII) found in the Tiger Cub will apply to this class. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the
Office of the Provost, which will then refer the case to the Academic Honesty Committee.

**Office Hours:** Faculty office hours are posted outside faculty offices on the second floor of the Telfair Peet Theatre. While students may visit faculty members at any time during their posted office hours, students are encouraged to make an appointment with individual faculty members to confirm a time when the faculty member can devote undivided attention to the student.

**Emails:** Faculty members in the Department of Theatre respond to student email as promptly as possible. Response time varies based on the size of the section of the course and the teaching load of an individual faculty member in any given term. Faculty members in the Department of Theatre are also regularly engaged in intensive research, creative work and outreach within and beyond the department each semester, and student consideration of faculty workload when measuring faculty response time to emails is greatly appreciated.

**Late Submission of Written Work:** Late work will be accepted in the case of excused absence at the next class session after the excused absence. Students who forget written work have a grace period of until 4:45 p.m. on the day the work is due to turn it in to the instructor’s office.

**Missed In-Class Work Policy:** It is the absent student’s responsibility to make arrangements for any make-up sessions.

**Missed Examinations:** Students with excused absences should make arrangements to make up missed quizzes and exams no later than the first class session after the excused absence.

**Preparation:** Students are reminded that all readings and written work are to be completed before the scheduled class session on the dates these assignments are due.

**Unannounced Quizzes:** Courses within the Department of Theatre often include unannounced quizzes. These quizzes are graded and included in the determination of a student’s final grade based on criteria devised by individual faculty members. The Department of Theatre affirms the right of individual faculty members to administer unannounced quizzes at any time during the semester they deem suitable. Students are therefore well advised to attend class regularly, and complete all readings, preparations, and assignments prior to the class discussion, studio, laboratory, or lecture session for which they are due.

**Course Withdrawal:** Students may withdraw from any course up until mid-semester with a “W” on their transcript.

**Americans with Disabilities Act:** Every Auburn University Theatre faculty member complies with the provisions of the Americans with Disabilities Act. Students needing accommodations should arrange a meeting the first week of class. Come during office hours or email for an alternate time. Bring the Accommodation Memo and Instructor
Verification Form to the meeting. Discuss items needed in this class. If you do not have an Accommodation Memo but need special accommodations, make an appointment with The Program for Students with Disabilities, 1228 Haley Center, 844-2096 (V/TDD).

**Final Examination Schedule:** The final examination schedule for this semester may be accessed at:

http://www.auburn.edu/administration/registrar/calendars/exam-schedule.html

Some courses within the Department of Theatre substitute performance tests, research projects, term papers, laboratory evaluations or other forms of evaluations suitable to the objectives of the course for a final exam. If so, your syllabus includes written information describing the method by which the final grade will be determined.
THEA 2030, Sections 001-005 Production Studio-- Scenic Studio Lab          D. LaRocque
Fall, 2008                   Location: University Theatre Scenic Studio           larocdj@auburn.edu
Meeting Times:
Section 001: MW 1:00 – 2:50 p.m.    Section 002: MW 3:00 – 4:50 p.m.
Section 003: TR 1:00 – 2:50 p.m.    Section 004: TR 3:30 – 5:20 p.m.
Section 005: F 1:00 – 4:50 p.m.

THIS CLASS IS DESIGNATED FOR FRESHMEN & SOPHOMORES ONLY

Course Description/Objective: THEA 2030 (Production Studio) provides hands on laboratory training in applied work in technical theatre directly related to the A.U. Theatre production program. Students enrolled in Production Studio work under faculty or staff supervision and receive a grade (S/U) and academic credit (1 semester hour). Students receive guidance and instruction from faculty and/or staff supervisors in the course and student work is evaluated by faculty and staff with a final grade assigned by the faculty instructor.

A minimum of four (4) semester hours of production studio is required of all theatre majors to graduate. Production studio is also open to any A.U. student who would like to participate in theatre production under faculty supervision for credit. Non-major students interested in participating on a purely extra curricular basis may also do so. Production studio credit is not offered for productions that are not under faculty supervision.

Participation: Students are required to complete sixty (60) hours of work over the course of the semester in production studio and may complete their hours in one or more of the following assignments:

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Certain assignments carry the opportunity to earn two (2) semester hours of credit provided the student completing the assignment completes and documents a minimum of one hundred twenty (120) hours of work in that semester. The following production staff assignments may be taken for either 1 or 2 credits: Stage Manager, Assistant Stage Manager, Assistant Technical Director, Assistant Lighting Designer, Assistant Costume Designer, Assistant Scene Designer, Master Carpenter, Master Electrician, Second Electrician, Properties Master, Wardrobe/Makeup Supervisor, Sound Technician. General crew, running crew and house management assignments are all eligible for 1 credit only.

**Registration:** Theatre majors should plan to enroll for production studio in each semester of their sophomore and junior years. Students should register for one credit only unless they are certain they will be working in a production staff position during the semester of their enrollment. Any student registered for one credit of production studio who wishes to increase the credit hour load to 2 credits must effect this change during the first week of the semester in which they are enrolled. No credit for production studio may be awarded retroactively.

Non-majors may enroll in the course in any given semester following the appropriate university registration procedures.

**Grading:** Grading for production studio is S/U (Satisfactory or Unsatisfactory).

A minimum of sixty hours work during the semester must be completed and properly logged for a student to be eligible for a passing grade. All hours must be completed by the last day of class in a given semester and no more than 4 hours may be logged during the last week of class in any given semester.

A student must complete 120 hours in their assigned area to earn 2 semester hours of credit and 60 hours in their assigned area to earn 1 semester hour of credit in production studio.

**Attendance and make up policy:** Students are expected to attend all scheduled class meetings. Students are allowed four (4) unexcused absences. Any student with five or more unexcused absences will fail the course and receive a grade of “U” without exception.

Absences will be excused in accordance with the policy set forth in the A.U. Tiger Cub and at the discretion of the instructor.

Ushering may be used to make up hours up to a maximum of 2 hours per semester. Other opportunities to make up hours due to absence will be at the discretion of the instructor and must be completed by strike of the final production of the semester.

Students should note that while hours may be made up, unexcused absences may not. Five or more unexcused absences will earn a failing grade regardless of how many hours a student completes in a semester.
**Strike:** Strikes will generally take place during regularly scheduled class meetings. In rare instances, it becomes necessary to conduct strike outside of regularly scheduled class time during evening or weekend hours. If this situation occurs, students will be notified well in advance of the scheduled strike. Participation in strike is required. Students who are absent from strike will be assigned an additional 20 hours of work in their assigned area. Exceptions to the strike policy will be made at the discretion of the instructor.

**Scenic studio rules and regulations and reminders:**

1. Sixty hours must be completed and logged to earn credit in production studio. Attending regularly scheduled class meetings (4 hours per week for 15 weeks in a semester) guarantees you will complete your hours in good standing.
2. Strikes for each production generally take place during regularly scheduled class time. If you miss a strike, you will need to complete and log an additional 20 hours of work in production studio to receive a passing grade.
3. There are three kinds of weeks in production studio—*red weeks* (two weeks prior to opening night. Attendance is required during red weeks. For every unexcused absent hour in a red week, students must complete and log an additional hour beyond the required 60 to receive a passing grade); *yellow weeks* (the two weeks prior to red weeks); and *green weeks* (all other weeks during the term).
4. Students putting in extra hours during a red week may apply these hours to yellow and green weeks as “time off”.
5. While it is possible to complete the required 60 hours during the first four weeks of the term, students are advised to pace themselves and keep balance in mind.
6. Students running short on hours may complete hours at any time the scenic studio is open (Monday-Friday afternoons). The hours must be completed in the student’s assigned area, and extra hours cannot be completed during the final week of classes. Students short of hours in the last week of classes cannot pass the course.
7. Students should be proactive about keeping the scenic studio clean. If it looks as if something needs cleaning up, take the initiative and do so.
8. Students are advised that proper attire is required at all times in the scenic studio to maximize safety and minimize accidents.
9. Students are NOT to use power tools or scenic studio equipment before being properly trained and instructed by professional staff or faculty supervisors.

**THIS SYLLABUS IS SUBJECT TO CHANGE**
## Production Practicum Rubric

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<th>Attendance</th>
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<th>2</th>
<th>3</th>
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<td>Below Standard</td>
<td>Is often late. Has missed more than one assigned responsibility.</td>
<td>Is sometimes late. Has missed one assigned responsibility.</td>
<td>Is rarely late. Has not missed an assigned responsibility.</td>
<td>Is never late. Has not missed an assigned responsibility.</td>
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<tr>
<td>Marginal</td>
<td>Participation</td>
<td>1</td>
<td>2</td>
<td>3</td>
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<tr>
<td>Below Standard</td>
<td>Does not come prepared for responsibilities. Is not dedicated to the process. Is not actively focused on tasks. Is not motivated to do strong work.</td>
<td>Sometimes comes prepared to work. Is sometimes dedicated to the process. Is sometimes actively focused on tasks. Is sometimes motivated to do strong work.</td>
<td>Usually comes prepared. Is usually dedicated to the process. Is usually actively focused on tasks. Is usually motivated to do strong work.</td>
<td>Is always prepared. Is always dedicated to the process. Is always focused on tasks. Is always motivated to do strong work.</td>
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<tr>
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<td>Skills Development</td>
<td>1</td>
<td>2</td>
<td>3</td>
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<tr>
<td>Below Standard</td>
<td>Demonstrates unacceptable development of skills for production. Demonstrates unacceptable ability to work in collaboration with others. Serves as an unacceptable role model for other students.</td>
<td>Demonstrates minimal development of skills for production. Demonstrates minimal ability to work in collaboration with others. Serves minimally as a role model for other students.</td>
<td>Demonstrates adequate development of skills for production. Demonstrates adequate ability to work in collaboration with others in applying problem-solving skills. Serves adequately as a role model for other students.</td>
<td>Demonstrates advanced development of skills for production. Demonstrates strong ability to work in collaboration with others in applying effective problem-solving skills. Serves as effective role model for other students.</td>
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<tr>
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