Proposal Form For Addition And Revision Of Courses

1. Proposing College / School: Agriculture
   Department: 

2. Course Prefix and Number: AGRI 1000

3. Effective Term: Fall 2010

4. Course Title: Introduction to Agriculture
   Abbreviated Title (30 characters or less): Introduction to Agriculture

5. Requested Action:
   - ○ Renumber a Course
   - ○ Add a Course
   - ○ Revise a Course
   Current Course Number: 
   Proposed Course Number: 
   Type of Revision: lec - lec/la

6. Course Credit:
<table>
<thead>
<tr>
<th>Contact/Group Hours</th>
<th>Scheduled Type (e.g.: Lab, Lecture, Practicum, Directed Study)</th>
<th>Weekly or Per Term?</th>
<th>Credit Hours</th>
<th>Anticipated Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maximum Hours (Repeatability): 2</td>
<td>Lecture</td>
<td>Weekly</td>
<td>1</td>
<td>100</td>
</tr>
<tr>
<td>1</td>
<td>Lab</td>
<td>Weekly</td>
<td>1</td>
<td>25</td>
</tr>
</tbody>
</table>
   Total Credit Hours: 2

7. Grading Type:
   - ○ Regular (ABCDF)
   - ○ Satisfactory/Unsatisfactory (S/U)
   - ○ Audit

8. Prerequisites/Corequisites:
   Use "P:" to indicate a prerequisite, "C:" to indicate a corequisite, and "P/C:" to indicate a prerequisite with concurrency.
   None

9. Restrictions: List specific restriction in space above.
   - □ College
   - □ Major
   - X Standing
   - □ Degree

10. Course Description:
    (20 Words or Less; exactly as it should appear in the Bulletin)
    Provide information about the College of Agriculture and Alabama Agriculture. An emphasis will be placed on learning about the different departments in the college.

11. May Count Either or (Indicate if this particular course cannot be counted for credit in addition to another)

12. Affected Program(s):
    (Respond "N/A" if not included in any program; attach memorandum if more space is required)
    | Program Type | Program Title | Requirement or Elective? |
    |--------------|---------------|-------------------------|
    | N/A          | (e.g.: MS in Chemistry, Performance Option, Minor in Art) | (required or optional?) |

13. Overlapping or Duplication of Other Units' Offerings:
    (If course is included in any other degree program, is used as an elective frequently by other unit(s), or is in an area similar to that covered by another college/school, attach correspondence with relevant unit)
    - □ Applicable
    - ○ Not Applicable
14. Justification:

Course is taught similar to a lab already, this will give the students a better experience with the units as the students will be visiting in smaller groups. This will also help better serve our faculty and the time they spend with out students for this class at this time.

(Include a concise, yet adequate rationale for the addition/revision of the course, citing accreditation, assessments (faculty, graduate, and/or external) where applicable)

15. Resources:

Not Applicable

(Indicate whether existing resources such as library materials, classroom/laboratory space, and faculty appointments are adequate to support the proposed addition/revision; if additional resources are required, indicate how such needs will be met, referencing the appropriate level of authorization -- i.e.: Dean -- where necessary; if no additional resources or shifting of resources will be necessary, respond "Not Applicable")

16. Student Learning Outcomes:

Students should be able to understand the career and research opportunities allowed by each of our departments. They should also better understand the Alabama Agriculture as a whole.

(State in measurable terms (reflective of course level) what students should be able to do when they have completed this course)

17. Course Content Outline:

Meet with faculty from each department within the College of Agriculture on lecture day, then will visit the research units for those departments on subsequent lab days.

(Provide a comprehensive, week-by-week breakdown of course content, including assignment due dates)

18. Assignments / Projects:

Students will complete five papers on the departments in the College of Agriculture. They will also have five quizzes and two tests.

(List all quizzes, projects, reports, activities and other components of the course grade -- including a brief description of each assignment that clarifies its contribution to the course’s learning objectives)

19. Rubric and Grading Scale:

Papers - 25 pts each
Quizzes 15 pts each
Test 50 pts each
For a total of 300 points with the following scale:
270 - 300 A
240 - 269 B
210 - 239 C
180 - 209 D
Below 180 F

List all components of the course grade -- including attendance and/or participation if relevant -- with point totals for each; indicate point totals and ranges or percentages for grading scale; for S/U grading, detail performance expectations for a passing grade)

20. Justification for Graduate Credit:

(Include a brief statement explaining how the course meets graduate educational standards (i.e.: rigorous standards for evaluation, development of critical thinking and analytical skills, etc.))

(Included below are standard statements regarding course policies. If necessary, a statement may be altered to reflect the academic policies of individual faculty members and/or the academic unit or department, provided that there is no conflict with the Tiger Cub, Faculty Handbook, or any existing university policy.)

POLICY STATEMENTS

Attendance: Although attendance is not required, students are expected to attend all classes, and will be held responsible for any content covered in the event of an absence.

Excused Absences: Students are granted excused absences from class for the following reasons: illness of the student or serious illness of a member of the student's immediate family, the death of a member of the student's immediate family, trips for student organizations sponsored by an academic unit, trips for university classes, trips for participation in intercollegiate athletic events, subpoena for a court appearance, and religious holidays. Students who wish to have an excused absence from class for any other reason must contact the instructor in advance of the absence to request permission. The instructor will weigh the merits of the request, and render a decision. When feasible, the student must notify the instructor prior to the occurrence of any excused absences, but in no case shall such notification occur more than one week after the absence. Appropriate documentation for all excused absences is required. Please see the Tiger Cub for more information on excused absences.)
**Make-Up Policy:** Arrangement to make up a missed major examination (e.g., hour exams, mid-term exams) due to properly authorized excused absences must be initiated by the student within one week of the end of the period of the excused absence(s). Except in unusual circumstances, such as the continued absence of the student or the advent of university holidays, a make-up exam will take place within two weeks of the date that the student initiates arrangements for it. Except in extraordinary circumstances, no make-up exams will be arranged during the last three days before the final exam period begins.

**Academic Honesty Policy:** All portions of the Auburn University student academic honesty code (Title XII) found in the Tiger Cub will apply to university courses. All academic honesty violations or alleged violations of the SGA Code of Laws will be reported to the Office of the Provost, which will then refer the case to the Academic Honesty Committee.

**Disability Accommodations:** Students who need special accommodations in class, as provided for by the Americans With Disabilities Act, should arrange for a confidential meeting with the instructor during office hours in the first week of classes (or as soon as possible if accommodations are needed immediately). The student must bring a copy of their Accommodation Letter and an Instructor Verification Form to the meeting. If the student does not have these forms, they should make an appointment with the Program for Students with Disabilities, 1234 Haley Center, 544-2020 (V/TT).
AGRI 1000 Introduction to Agriculture
Auburn University
Fall 2010

Instructor: Ms. Suzanne Shaw
Office: 107 Comer Hall
Phone: 844-2345
E-Mail: shawsuz@auburn.edu

Class Day/Time: Lec M 3:00 – 3:50
Lab T 1:00 - 2:50
Class Location: Lec 246 Funchess Hall
Lab TBD

Peer Assistance: Anna Lindsey
Cale Runge

Required Text/Materials: Calendar/Planner (Any kind)

Course Introduction:
Introduction to Agriculture was designed to help students learn more about the different areas of Agriculture. You will be provided with many opportunities to explore issues that are relevant to Agriculture. In addition emphasis will also be placed on the importance of career options, and relevant Agriculture issues. This is a course that will give you a great introduction to the College of Agriculture at Auburn University and Alabama Agriculture.

Course Objectives:
There are several objectives for this course. They include:

- Knowledge of the history of Alabama Agriculture and the College of Agriculture (COA)
- Awareness of the organizational structure of the administration of COA
- Knowledge of career options, academic advisement, and the role of the academic advisors, faculty and administrators for the COA

Course Requirements:
- Reaction papers
- Pop quizzes
- Mid-term
- Final

Attendance and participation:
Attendance will be taken at the beginning of each class. You are expected to come to every class meeting, except in the case of a university approved excused absence: medical cause, or emergency (see Tiger Cub). If you are absent due to a university excused absence, any assignment will be due at the beginning of the next class period.

**IMPORTANT: You are allowed only two unexcused absences. More than two unexcused absences will result in a reduction of a letter grade in your final grade.

Students will Disabilities:
Any student needing special accommodations should inform the instructor(s) and/or contact the Program for Students with Disabilities in 1244 Haley Center as soon as possible.
Academic Honesty: Auburn University expects students to pursue their academic work with honesty and integrity. The Academic Honesty Code is outlined in the Tiger Cub and it contains a list of those actions that are considered cheating and the consequences those actions carry. Violations of the Code will not be tolerated in this course.

Grading Policy: Course grades will be determined based on the following point system:

Required activities:
Five Reaction Papers (5 @ 25 points each) 125
Pop Quizzes (5 @ 15 points each) 75
Mid-Term 50
Final 50

For a total of: 300 points

Grade Points
A 270-300
B 240-269
C 210-239
D 180-219
F Below 180

Reaction Papers: Review what you learned from five of the presentation by departmental representatives, one must be your own major. Each should be one page in length and should be emailed to the instructor as an attachment (the instructor does not have Microsoft works) or handed in to the instructor in class. Three are due before midterm (February 28th), a date that is defined by the University Calendar. Please make sure to spell and grammar check your work.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 8</td>
<td>RSOC Minor</td>
</tr>
<tr>
<td>November 9</td>
<td>Explanation of Alabama Agriculture and Its Effect on Community</td>
</tr>
<tr>
<td>November 15</td>
<td>Vet School</td>
</tr>
<tr>
<td>November 16</td>
<td>Tour of the Vet School facilities</td>
</tr>
<tr>
<td>November 29</td>
<td>Test 2 which will cover</td>
</tr>
<tr>
<td>November 30</td>
<td>Lab exercise on information from previous lab experiences will be part of grade for Test 2.</td>
</tr>
</tbody>
</table>