Memorandum

Dr. Larry Wit
Associate Dean
College of Sciences and Mathematics

Dear Dr. Wit,

9/25/08

I’m pleased to provide you with a proposal for a distance education version of Mineralogy and Optical Crystallography, GEOL2013, that is identical in content to our GEOL2010 course for on-campus students. This proposal is essentially the same as an earlier version you reviewed last month, with a few minor editorial changes and the addition of a ‘response to guidelines for a distance course’ on pages 21-22.

The attached documents constitute that proposal, and include:

- a form requesting the new course pages 1-3
- the Syllabus for the on-line version (GEOL2013) 4-17
- the Syllabus for the current, on-campus GEOL2010 18-20
- a Response to Guidelines for a Distance Course 21-22
- a Rationale for the Course 23-26

I may have followed an older ‘model’ for proposing such a course, and I do apologize for the somewhat excessive documentation. However, preparing the extended syllabus and rationale for GEOL2013 has helped me consider the relationships between the on- and off-campus versions of the class.

I do look forward to teaching GEOL2013 and hope it can be in the system by early January for student registration in the spring semester of 2009.

With best regards,

Bill