Prefix & Number: CTCT 8866
Initial Term: Spring 2009

Select One:
New x Delete _____ Course Modification _____

Type of modification:
_____ Title _____ Description _____ Credit hours
_____ Prerequisites _____ Grade Type
_____ Number: Old _____
                  New _____

Title: Field Project

College/School: Education
Dept: Curriculum and Teaching

Abbreviated Title: Field Project (32 spaces total)

<table>
<thead>
<tr>
<th>CREDIT OFFERED</th>
<th>CONTROLS</th>
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<tr>
<td>Levels: (select all that apply)</td>
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<tr>
<td>_____ None (Blank)</td>
<td>Grading Rule:</td>
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<tr>
<td>_____ Undergraduate (U)</td>
<td>_____ Undergraduate (U)</td>
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<tr>
<td>x _____ Graduate (G)</td>
<td>x _____ Graduate (G)</td>
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<tr>
<td>_____ Professional (P)</td>
<td>Grading Type: (select one)</td>
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<td>_____ Normal grading (Blank)</td>
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<td>x _____ Pass/Fail only (SU)</td>
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<td></td>
<td>_____ Thesis/Dissertation (TD)</td>
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<td>Maximum: 10</td>
<td>Term Offered: (select one)</td>
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<td>Minimum: 1</td>
<td>x _____ Not Specified (Blank)</td>
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<td></td>
<td>_____ Fall Only (F)</td>
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<td>_____ Spring Only (S)</td>
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<td>_____ Summer Only (M)</td>
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<td>_____ Fall, Spring (FS)</td>
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<td>_____ Intersession (I)</td>
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<td>Connector: (select one)</td>
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<td>_____ Fixed (F)</td>
<td>(Total number of credit hours, not total number of times)</td>
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<td>x _____ Variable (V)</td>
<td>Session Duplicate:</td>
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<tr>
<td>_____ Alternate (A)</td>
<td>yes _____ no x</td>
</tr>
<tr>
<td>_____ To be Arranged (T)</td>
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</table>
**Prerequisites**  Departmental Approval

**Corequisites** None.

**Description for Bulletin**  Field project. Course may be repeated for a maximum of 10 credit hours.

Credit will not be given for both N/A and N/A

<table>
<thead>
<tr>
<th>Activities</th>
<th>Contact Group</th>
<th>Hours Indiv</th>
<th>Credit</th>
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<td>2nd:</td>
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<td>3rd:</td>
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</table>

**Justification (Indicate reason for change)**  CTCT 8986 is the distance learning section of CTCT 8989 previously approved. This course is required for students in the previously approved graduate distance learning programs in Business Education and Agiscience Education.

**Additional resources or resource shifting required. If none, please explain.**  None. Course will be offered with on campus CTCT 8980. Technology equipment needed is already available.

Attach a copy of new syllabus to add course or to modify course except for changes in prerequisites that involve letter grade or GPA.
Also, attach a copy of current syllabus for all changes except changes in prerequisites that involve letter grade or GPA.
No attachment required to delete course.

**Contact Person**  Tracy Koerp (cc: Susan Villaume)

**Email**  koerpca@auburn.edu (cc: villase@auburn.edu)  Phone #  844-4434

Revised 2/8/05
Approvals

Undergraduate Requests

Department Head ______________________ Date ____________

Chair ______________________ Date ____________

College/School Curriculum Committee Dean ______________________ Date ____________

College or School Chair ______________________ Date ____________

University Curriculum Committee Chair ______________________ Date ____________

Graduate Requests

Department Head ______________________ 11-18-08

Chair ______________________ 11-21-08

College/School Curriculum Committee Dean ______________________ 11-21-08

College or School Chair ______________________ Date ____________

Graduate Council Chair ______________________ Date ____________

University Curriculum Committee Chair ______________________ Date ____________
1. Course Number: CTCT 8980/8986  
   Course Title: Field Project  
   Credit Hours: 1-10 Semester hours  
   Prerequisites: Departmental approval  
   Corequisites: None

2. Date Syllabus Prepared: September 2008

3. Texts or major Resources:


   http://www.mhhe.com/business_buscom_gregg

   RESOURCES:


   Auburn University Library - http://www.lib.auburn.edu/quest/docs.education.htm

   Scholar Google - http://scholar.google.com

   Protocol for the Use of Human Subjects in Research (and accompanying forms) - Auburn University, Office of Vice President for Research - Samford Hall, Room 202.

4. Course Description:

   Field project formulated, planned, conducted, evaluated, and reported in appropriate written and oral formats under the direction of the student's major professor. Credit will not be given for both CTCT 8980/8986.

5. Course Objectives:

   Upon completion of this course, students will be able to project themselves as *competent, committed, and reflective professionals* through their ability to:

   Formulate, plan, conduct, and report in appropriate written and oral formats an original field project under the direction of the student's major professor.

6. Course Content and Schedule:

   Course content will follow the sequencing of objectives and course requirements. Both campus based and distance learning students will interact with instructor weekly through e-mail, telephone, video, or other appropriate technology.
7. **Course Requirements/Evaluation:**

Students are required to complete the following components/activities:

A. Prepare a proposal for the field project and obtain the approval of the student's graduate advisory committee
B. Compile an extensive review of the pertinent literature
C. Formulate appropriate methodology and procedures for completing the project
D. Obtain Institutional Review Board approval for research dealing with human subjects if appropriate
E. Conduct the field project with the concurrence and guidance of the student's graduate advisory committee
F. Analyze and interpret the findings or results of the project
G. Write summary of the project following approved guidelines
H. Orally defend the results of the field project
   - Distance students will have access to the Auburn University Libraries.
   - Oral Defense may be on campus or via distance technology

**Evaluation:**

Satisfactory (S) or Unsatisfactory (U) will be assigned to Field Project. In order to receive a (S) all requirements must be satisfactorily met.

8. **Class Policy Statements:**

**Participation:** Students are expected to participate in all class discussions and participate in all exercises. It is the student's responsibility to contact the instructor if assignment deadlines are not met. Students are responsible for initiating arrangements for missed work.

**Attendance/Absences:** Contact with the instructor weekly is required.

**Unannounced quizzes:** There will be no unannounced quizzes.

**Accommodations:** Students who need special accommodations in class, as provided for by the American Disabilities Act, should arrange a confidential meeting with the instructor during office hours the first week of classes - or as soon as possible if accommodations are needed immediately. You must bring a copy of your Accommodation Memo and an Instructor Verification Form to the meeting. If you do not have these forms but need accommodations, make an appointment with the Program for Students with Disabilities, 1244 Haley Center, 844-2096.

**Honesty Code:** The University Academic Honesty Code and the Tiger Cub Rules and Regulations pertaining to Cheating will apply to this class.

**Professionalism:** As faculty, staff, and students interact in professional settings, they are expected to demonstrate professional behaviors as defined in the College’s conceptual framework. These professional commitments or dispositions are listed below:

- Engage in responsible and ethical professional practices
- Contribute to collaborative learning communities
- Demonstrate a commitment to diversity
- Model and nurture intellectual vitality

9. **Justification for Graduate Credit:**

Students conduct field projects which require them to formulate, plan, conduct, evaluate, and report the project in an appropriate format under the direction of their major professor.
Some members of the committee have asked that the syllabus be revised and resubmitted to address how the existing course will be adapted for a distance format and especially how distance education students will be evaluated (differently from on-campus students).

On-campus and distance students are evaluated exactly the same. See the red text in the syllabus for distance learning guidance.

Members of the committee have also asked whether it is appropriate to offer as many as 10 hours for this course. Can you please provide a justification for the number of credit hours to be offered and how this number will be determined?

CTCT 8980/8986 is listed for 1-10 hours for consistency within the department (See CTEE 8990 and CTRD 8990). Our students complete 3 – 6 hours depending upon complexity of the field project. Typically, we only allow 3 hours of CTCT 8980/8986 on a Plan of Study.
1. Course Number: CTCT 8980/8986
   Course Title: Field Project
   Credit Hours: 1-10 Semester hours. Course may be repeated for a maximum of 10 credit hours.
   Prerequisites: Departmental approval
   Corequisites: None

2. Date Syllabus Prepared: September 2008

3. Texts or major Resources:


   http://www.mhhe.com/business/buscom/igregg/

   RESOURCES:

   APA Guidelines - http://www.uwsp.edu/psych/apa4bs.htm

   Auburn University Library -http://www.lib.auburn.edu/socsci/docs/education.htm

   Scholar Google - http://scholar.google.com/

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   Formulate, plan, conduct, and report in appropriate written and oral formats an original field project under the direction of the student's major professor.

6. Course Content and Schedule:

   Course content will follow the sequencing of objectives and course requirements. Both on-campus and distance learning students will interact with instructor weekly via e-mail, telephone, video, BlackBoard, or other appropriate technology.
7. **Course Requirements/Evaluation:**

Students are required to complete the following components/activities:

A. Prepare a proposal for the field project and obtain the approval of the student's graduate advisory committee. Both on-campus and distance students will submit proposal electronically.

B. Compile an extensive review of the pertinent literature.

C. Formulate appropriate methodology and procedures for completing the project.

D. Obtain Institutional Review Board approval for research dealing with human subjects if appropriate.

E. Conduct the field project with the concurrence and guidance of the student's graduate advisory committee.

F. Analyze and interpret the findings or results of the project.

G. Write summary of the project following approved guidelines.

H. Orally defend the results of the field project. Both on-campus and distance students will be required to present the oral defense to their graduate committee on campus or via approved distance learning technology.

I. Both on-campus and distance students will have access to the Auburn University Libraries.

**Evaluation:**

Satisfactory (S) or Unsatisfactory (U) will be assigned to Field Project. In order to receive a (S) all requirements must be satisfactorily met.

8. **Class Policy Statements:**

**Attendance/Absences:** Contact with the instructor weekly is required for both on-campus and distance students.

**Unannounced quizzes:** There will be no unannounced quizzes.

**Accommodations:** Students who need special accommodations in class, as provided for by the American Disabilities Act, should arrange a confidential meeting with the instructor during office hours the first week of classes - or as soon as possible if accommodations are needed immediately. You must bring a copy of your Accommodation Memo and an Instructor Verification Form to the meeting. If you do not have these forms but need accommodations, make an appointment with the Program for Students with Disabilities, 1244 Haley Center, 844-2096.

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